

**AGENDA**

**GLOUCESTER TOWNSHIP COUNCIL REORGANIZATION MEETING**

**JANUARY 4, 2014**

**Presentation of Colors:** Gloucester Twp. Honor Guard  
Glendora Volunteer Fire Company  
Stetser - LaMartine American Legion Post 281  
Glendora VFW Post 871  
Boy Scouts of America  
Girl Scouts of Timber Creek, S.U.

**Pledge of Allegiance lead by WWII Veterans James A. Evridge and John R. Harding**

**“The Star Spangled Banner” sung by Sarah Robbins – Camden Catholic High School**

**Invocation: Father Mark R. Cavagnaro of Our Lady of Hope Roman Catholic Church**

**Swearing in of the Mayor:**

**David Mayer**

**Oath of Office**

**Sworn in by the Honorable US Senator Robert Menendez**

**Musical Selection by Mainstage Center for the Arts**

**Swearing in of Council Members:**

**Frank Schmidt**

**Oath of Office**

**Swearing in by the Honorable Senator James Beach**

**Daniel Hutchison**

**Oath of Office**

**Swearing in by the Honorable Senator Fred Madden**

**Michelle L. Winters**

**Oath of Office**

**Swearing in by the Honorable Freeholder Michelle A. Gentek**

**Musical Selection by Mainstage Center for the Arts**

**Statement: Mrs. DiJosie, Township Clerk, RMC**

**Roll Call:**

**Mr. Bianchini**

**Mr. Hutchison**

**Mr. Mercado**

**Mr. Schmidt**

**Mr. Siler**

**Mrs. Trotto**

**Mrs. Winters**

**Mrs. DiJosie, Twp. Clerk, RMC**

**Mr. Carlamere, Solicitor**

**Mr. Cardis, Administrator**

**Nomination of President of Council**

**Oath of Office**

**Sworn in by the Honorable Assemblyman Paul D. Moriarty**

**Nomination of Vice President of Council**

**Oath of Office**

**Sworn in by the Honorable Assemblywoman Gabriela M. Mosquera**

**Mayor's Appointments read by the Township Clerk**

**Chief Earle's list of Special Officers and Crossing Guards read by the Township Clerk**

**RESOLUTIONS:**

- R-14:01-001 RESOLUTION ESTABLISHING ORDER OF BUSINESS FOR THE TOWNSHIP OF GLOUCESTER
- R-14:01-002 RESOLUTION OF THE TOWNSHIP COUNCIL OF THE TOWNSHIP OF GLOUCESTER, CAMDEN COUNTY, NEW JERSEY ESTABLISHING RULES OF ORDER AND CONDUCT FOR ALL TOWNSHIP COUNCIL REGULAR, WORK SESSION AND SPECIAL MEETINGS OF THE TOWNSHIP COUNCIL
- R-14:01-003 RESOLUTION OF CONSENT
- R-14:01-004 RESOLUTION APPOINTING TOWNSHIP AUDITOR
- R-14:01-005 RESOLUTION APPOINTING MEMBERS TO THE GLOUCESTER TOWNSHIP PLANNING BOARD
- R-14:01-006 RESOLUTION APPOINTING MEMBERS TO THE GLOUCESTER TOWNSHIP HISTORICAL AND SCENIC PRESERVATION COMMITTEE
- R-14:01-007 RESOLUTION APPOINTING MEMBERS TO THE GLOUCESTER TOWNSHIP MULTIPLE DWELLING COMMISSION
- R-14:01-008 RESOLUTION APPOINTING MEMBERS TO THE GLOUCESTER TOWNSHIP HOUSING AUTHORITY
- R-14:01-009 RESOLUTION APPOINTING MEMBERS TO THE GLOUCESTER TOWNSHIP COMMITTEE FOR RECREATION AND PARKS
- R-14:01-010 RESOLUTION APPOINTING MEMBERS TO THE BLACKWOOD LAKE ADVISORY COMMITTEE
- R-14:01-011 RESOLUTION APPOINTING MEMBERS TO THE GLOUCESTER TOWNSHIP ZONING BOARD OF ADJUSTMENT
- R-14:01-012 RESOLUTION APPOINTING THE GLOUCESTER TOWNSHIP PUBLIC DEFENDER
- R-14:01-013 RESOLUTION APPOINTING COUNCIL LIAISON TO THE GLOUCESTER TOWNSHIP ADVISORY COMMITTEE FOR RECREATION AND PARKS

- R-14:01-014 RESOLUTION APPOINTING COUNCIL LIAISON TO THE GLOUCESTER TOWNSHIP HOUSING AUTHORITY
- R-14:01-015 RESOLUTION APPOINTING COUNCIL LIAISON TO THE ENVIRONMENTAL AND OPEN SPACE ADVISORY COMMITTEE
- R-14:01-016 RESOLUTION APPOINTING COUNCIL LIAISON TO THE BLACKWOOD LAKE ADVISORY COMMITTEE
- R-14:01-017 RESOLUTION APPOINTING COUNCIL LIAISON TO THE GLOUCESTER TOWNSHIP MUNICIPAL UTILITIES AUTHORITY
- R-14:01-018 RESOLUTION APPOINTING COUNCIL LIAISON TO THE VETERAN ORGANIZATIONS
- R-14:01-019 RESOLUTION APPOINTING LIAISON TO THE GLOUCESTER TOWNSHIP HUMAN RELATIONS COMMISSION
- R-14:01-020 RESOLUTION DESIGNATING THE DATE, TIME AND PLACE OF COUNCIL MEETINGS FOR 2014 AND AUTHORIZING AND FIXING CHARGES ON NOTICE OF MEETINGS AS REQUIRED BY THE OPEN PUBLIC MEETINGS ACT
- R-14:01-021 RESOLUTION ESTABLISHING LEGAL DEPOSITORIES FOR THE TOWNSHIP OF GLOUCESTER
- R-14:01-022 RESOLUTION DESIGNATING SIGNATORIES TO GENERAL ACCOUNTS FOR THE TOWNSHIP OF GLOUCESTER
- R-14:01-023 RESOLUTION AUTHORIZING THE DESIGNATION OF NEWSPAPERS TO RECEIVE ALL NOTICE OF MEETINGS AS REQUIRED UNDER THE OPEN PUBLIC MEETINGS ACT
- R-14:01-024 RESOLUTION OF THE TOWNSHIP COUNCIL OF THE TOWNSHIP OF GLOUCESTER ADOPTING A CASH MANAGEMENT PLAN

**Comments by the Council President**

**Comments by the Mayor**

**Benediction: Rev. Margaret Sterchi of St. John's Episcopal Church**

**Adjournment**



GLEN V. BIANCHINI  
Council President

ORLANDO MERCADO  
Council Vice President

Council Members  
MICHELLE GENTEK  
DAN HUTCHISON  
FRANKLIN T. SCHMIDT  
SAMUEL M. SILER  
TRACEY TROTTO

## TOWNSHIP OF GLOUCESTER

1261 Chews Landing-Clementon Rd., at Hider Lane  
P.O. Box 8, Blackwood, New Jersey 08012

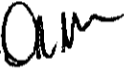
(856) 228-4000 • FAX: (856) 374-3527 (Clerk)  
FAX: (856) 374-3528 (Finance)

DAVID MAYER  
Mayor

THOMAS C. CARDIS  
Business Administrator

DAVID F. CARLAMERE, ESQ.  
Solicitor

ROSEMARY DIJOSIE  
Township Clerk

To: Rosemary DiJosie, Twp. Clerk  
From: David R. Mayer, Mayor   
Re: Appointments for Re-Organization – January 4, 2014

### Directors

Thomas Cardis	Administrator	4 years
David Carlamere	Dir. Dept. of Law	4 years
Kenneth Lechner	Dir. Dept of Community Development/Planning	4 years
Leonard Moffa	Dir. Dept. of Public Works	4 years

### Planning Board

Leonard Moffa	Planning Board – Class II – Employee	1 year
Josephine Washington	Planning Board –Class I – Mayor’s Designee	1 year
Mark Gallo	Class IV (To fill the unexpired term of Edward Pearce)	1 year
Jackie Pinolini	Alternate 1	2 years
Walter Dority	Alternate 2	2 years

### Housing Authority

Stan Washington	5 years
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### Environmental & Open Space Committee

Cindy Clark, Sharon Mickle, Michael Acevedo (Zoning), Josephine Costa (Planning), Charles Pilidis	1 year
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### Human Relations Commission

Pastor McMurray, Josephine Washington, Mary Dorazo, Steven Hirschbuhl, Charles Klingberg, Laura Power, Walter Dority, Beverly Engelbert	2 years
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### **Administrative Appointments**

Jack Kennedy	Chief Prosecutor /Municipal Prosecutor	1 year
Archer & Greiner	General Labor Counsel	1 year
Parker McCay	Bond Counsel	1 year
Capelhart & Scatchard	Spl. Counsel – Workmen’s Comp	1 year

### **Additional Appointments**

Acacia Financial	Financial Advisory Services	1 year
J. Timothy Kernan, Inc.	Spl. Engineer – Sidewalks	1 year
Remington & Vernick	Spl. Engineer – Streets	1 year
Pettit Associates, Inc.	Spl. Engineer – Recreation	1 year
CES Engineers	Spl. Engineer – Storm Drainage	1 year
United Computer	Computer Networking Consultant	1 year
Blue Sky Power	Energy Consultant	1 year
T & M Associates	Redevelopment Planner/Architect	1 year
Pettit Associates	Redevelopment Engineer	1 year
Steve Acito	Media Consultant	1 year
J. F. McKernan Jr.	Architect	1 year
Gibbons P.C.	Land Use Attorney	1 year
The Kolluri Group	Economic Development Consultant	1 year
Michele Selfridge	Clinical Social Worker	1 year

**W. HARRY EARLE  
CHIEF OF POLICE  
FBI NA #234  
DISPATCH: 856-228-4500  
FAX: 856-374-3530**



**1261 CHEWS-LANDING  
CLEMENTON ROAD  
P.O. BOX 8  
BLACKWOOD, NJ 08012  
[www.glotwp.com/police](http://www.glotwp.com/police)**

TO: Roe DiJosie

FROM: Chief Harry Earle

DATE: December 19, 2013

RE: Reappointment of Special Law Enforcement Officers and Crossing Guards for 2014

I am requesting that the attached list of Class I, Class II SLEO's, and the Crossing Guards be reappointed for their positions for 2014.

Professionally,

A handwritten signature in black ink, appearing to read "H. Earle", is written over the typed name "Chief Harry Earle".

Chief Harry Earle

**W. HARRY EARLE  
CHIEF OF POLICE  
FBI NA #234  
DISPATCH: 856-228-4500  
FAX: 856-374-3530**



**1261 CHEWS-LANDING  
CLEMENTON ROAD  
P.O. BOX 8  
BLACKWOOD, NJ 08012  
[www.glotwp.com/police](http://www.glotwp.com/police)**

To: Chief Earle

From: Lt. McKendry

Date: December 18, 2013

Re: Reappointment of Special Law Enforcement Officers and Crossing Guards for 2014

Sir,

I am requesting that the below listed class I and class II SLEO's be reappointed for their positions for 2014. I am also requesting that the listed crossing guards be reappointed for 2014.

Special Law Enforcement Officers

1. Heather Bonk
2. John Bonelli
3. Charles Bucceroni
4. Steve Centrone
5. Brian Cogan
6. Domonic Coppola-class 2
7. Marcellina Cunningham
8. James Draffen
9. John Ferguson
10. Kenneth Fink
11. Shane Franz
12. Anthony Grandinetti
13. Sylvester Hall
14. Corin Hardy
15. Keith Hartman
16. Brian Hawn
17. David Honey
18. Thomas Horner
19. Matthew Jefferson
20. Shawn McGuire
21. David Meloni
22. James Mondelli-class 2
23. Doug Pickard
24. Eddie Radden
25. Robert Ritz
26. Kevin Ritz
27. Heather Schwartz

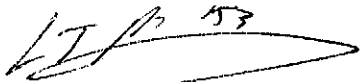
28. Albert Sexton
29. Matt Spina
30. Anthony Tarricone
31. Brett Vetterly
32. Yakub Bulent

Crossing guards

1. Andricola Sr., Joseph
2. Bragg, Gertrude
3. Cellucci, Carol
4. Kirscht, Jennifer
5. Tietjan, Kathleen
6. VanGronigan, Suzanne

Please contact me if you have any questions or concerns.

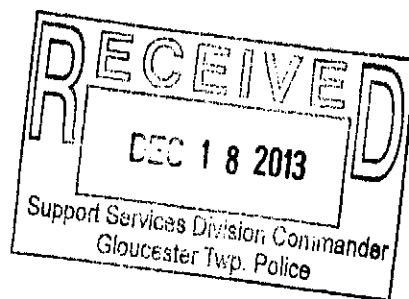
Respectfully,



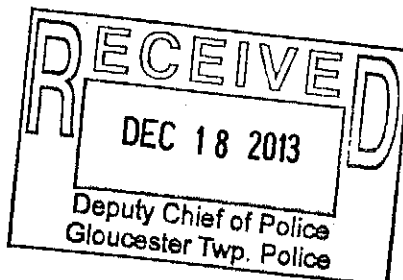
Lt. Brian McKendry

Cc: Deputy Chief Harkins

Capt. Weiserth



RECEIVED  
DEC 18 2013  
CHIEF OF POLICE  
GLOUCESTER TOWNSHIP





**RESOLUTION ESTABLISHING ORDER OF BUSINESS FOR THE TOWNSHIP OF GLOUCESTER**

**BE IT RESOLVED** by the Township Council of the Township of Gloucester in the County of Camden, that the business of the Township Council be transacted at regular and special meetings in accordance with the following procedure:

1. Call the meeting to order and Pledge to the Flag
2. Invocation
3. Open Public Meetings Statement
4. Roll call of the Township Council in the following order and all Department Heads:  
Mr. Hutchison  
Mr. Schmidt  
Mr. Siler  
Mrs. Trotto  
Mrs. Winters  
Mr. Mercado  
Mr. Bianchini
5. Public Participation shall be for agenda items only. Anyone addressing Council may speak one time. Once all those wishing to address Council have had their turns, they may address Council a second time, only if it adds to what was said earlier, not repeating earlier statements.
6. Approve minutes of previous meeting.
7. Communications.
8. Reports.
9. Bids.
10. Old Business - Ordinances - Second Reading and Public Hearing
11. New Business - Ordinances - First Reading
12. Resolutions.
13. Motions.
14. Public Participation, which shall be any item the public, chooses to address to the Township Council. Anyone addressing Council may speak one time. Once all those wishing to address Council have had their turns, they may address Council a second time, only if it adds to what was said earlier, not repeating earlier statements.
15. Reports of Department Heads.
16. Polling of Council.
17. Closed Session ( if required)
18. Adjournment.

**BE IT FURTHER RESOLVED** that the Township Council of the Township of Gloucester reserves the right to change the order of business when necessary to accommodate and for special circumstances.

Adopted: January 4, 2014

\_\_\_\_\_  
President of Council

ATTEST:

\_\_\_\_\_  
Township Clerk

**RESOLUTION OF THE TOWNSHIP COUNCIL OF THE TOWNSHIP OF GLOUCESTER, CAMDEN COUNTY, NEW JERSEY ESTABLISHING RULES OF ORDER AND CONDUCT FOR ALL TOWNSHIP COUNCIL REGULAR, WORK SESSION AND SPECIAL MEETINGS OF THE TOWNSHIP COUNCIL**

**WHEREAS**, The Township Council of the Township of Gloucester desires to establish standard rules of order and regulations for public participation at Township Council meetings for the purpose of promoting efficiency and a fair opportunity for public comment on issues and concerns when meetings are open to the public, and to assure that the business of the Township can be conducted within a reasonable time, and

**WHEREAS**, in order to assure that appropriate decorum is maintained during meetings when a member of the public comments to Township Council, it is necessary to establish reasonable guidelines.

**NOW, THEREFORE, BE IT RESOLVED** by the Township Council of the Township of Gloucester as follows:

1. The Township Council shall continue the policy of two (2) public portions at regular meetings of the Township Council.
  - A. The first public portion will be limited to agenda items (Resolutions) (Total of 15 minutes)
  - B. The second public portion will be open for any item of public concern. (Total of 30 minutes)
  - C. The Township Council hereby sets a reasonable time limitation for each speaker, when a portion of the meeting is open for public participation. The first public portion shall be limited to three (3) minutes per speaker with a limit of two speaking opportunities. The second public portion shall be limited to five (5) minutes per speaker, with a limit of two (2) speaking opportunities. The two (2) per person speaking opportunity shall not be consecutive so as to allow other members of the public to make an appropriate presentation to Township Council. The practice of yielding time to or borrowing time from others is not permitted.
2. The Township Council hereby sets a reasonable time limitation for each speaker when a portion of any work session or special meeting is open for public participation. The public portion shall be limited to three (3) minutes per speaker with a limit of two speaking opportunities. The two (2) per person speaking opportunity shall not be consecutive so as to allow members of the public to make an appropriate presentation to Township Council. The practice of yielding time to or borrowing time from others is not permitted. The public portion shall be open for a total of 15 minutes.
3. Foul, vulgar or coarse language shall not be tolerated.
4. At the sole discretion of Township Council, with the consent of the majority of members of Council present, on issues being presented, this time limitation may be relaxed or extended from time to time and such extension, relaxation or suspension of time limitation shall not constitute a binding precedent for other speakers on other issues. , or at the discretion of any member of Township Council with the consent of the majority of Township Council present, the speaking time limitation may be relaxed or extended from time to time and such extension, relaxation or suspension of time limitation shall not constitute a binding precedent for other speakers on other issues.
5. A total of thirty (30) minutes shall be permitted at any public portion of the meeting. However, at the discretion of Township Council, with the consent of the majority of members of Township Council present. This time limitation may be relaxed or extended from time to time and such extension, relaxation or suspension of time limitation shall not constitute a binding precedent for other speakers on other issues.
6. Large groups on single issues are urged to select a spokesperson to present their concerns.
7. Any desired question to specific members of the Township Council shall be directed to Council President for recognition of specific members of Township Council. The intent is to avoid a "back and forth" exchange. Members of Township Council may or may not respond to any public presentment after there has been a completion of the public speakers presentment. Council President or Members of Council may refer specific questions to professionals or Department Heads as appropriate.

Adopted: January 4, 2014

\_\_\_\_\_  
President of Council

ATTEST:

\_\_\_\_\_  
Township Clerk, RMC

**RESOLUTION OF CONSENT**

**WHEREAS**, the Mayor-Council Plan B form of government under the provisions of the optional Charter Law States, "The executive power of the Municipality shall be exercised by the Mayor", and

**WHEREAS**, the Mayor has, after consultation with members of Council, appointed the following persons to the positions named, and the terms as set forth beside their name:

**Directors**

Thomas Cardis	Administrator	4 years
David Carlamere	Dir. Dept of Law	4 years
Kenneth Lechner	Dir. Dept. of Comm. Dev./Planning	4 years
Leonard Moffa	Dir. Dept. of Public Works	4 years

**Administrative Appointments**

Jack Kennedy	Chief Prosecutor/ Municipal Prosecutor	1 year
Archer & Greiner	General Labor Counsel	1 year
Parker McCay	Bond Counsel	1 year
Capehart & Scatchard	Spl. Counsel – Workmen’s Comp	1 year

**Additional Appointments**

Acacia Financial	Financial Advisory Services	1 year
J. Timothy Kernan, Inc.	Spl. Engineer – Sidewalks	1 year
Remington & Vernick	Spl. Engineer – Streets	1 year
Pettit Associates, Inc.	Spl. Engineer – Recreation	1 year
CES Engineers	Spl. Engineer – Storm Drainage	1 year
United Computer	Computer Networking Consultant	1 year
Blue Sky Power	Energy Consultant	1 year
T & M Associates	Redevelopment Planner/Architect	1 year
Pettit Associates	Redevelopment Engineer	1 year
Steve Acito	Media Consultant	1 year
J. F. McKernan Jr.	Architect	1 year
Gibbons P.C.	Land Use Attorney	1 year
The Kolluri Group	Economic Development Consultant	1 year
Michele Selfridge	Clinical Social Worker	1 year

**NOW, THEREFORE, BE IT RESOLVED** by the Township Council of the Township of Gloucester, that the consent of the Council be and is hereby given to the above appointments of the Mayor of the Township of Gloucester.

Adopted: January 4, 2014

\_\_\_\_\_  
PRESIDENT OF COUNCIL

ATTEST:

\_\_\_\_\_  
TOWNSHIP CLERK

R-14:01-004

**RESOLUTION APPOINTING THE TOWNSHIP AUDITOR**

**WHEREAS**, N.J.S.A. 40A:5-4 requires that every municipality shall have an annual audit of its books, accounts and financial transactions by a Registered Municipal Accountant of New Jersey; and

**WHEREAS**, the Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.) requires that the resolution authorizing the award of contracts for professional services without competitive bids must be publicly advertised;

**NOW, THEREFORE, BE IT RESOLVED** by the Township Council of the Township of Gloucester, in the County of Camden, New Jersey, that Robert Nehila of Bowman & Company be and is hereby appointed Registered Municipal Accountant of the Township of Gloucester for the year January 1, 2014 to December 31, 2014 to perform the Professional Services ordinarily provided by a Registered Municipal Accountant of the State of New Jersey and to receive such compensation as may be reasonable for such services. Said is authorized by law to practice a recognized profession in the State of New Jersey which practice is regulated by the laws of this State; to wit; the profession of Registered Municipal Accountant. These professional services are necessary and are required by this municipality.

**BE IT FURTHER RESOLVED** that notice of this resolution shall be published in a newspaper of general circulation as required by law within ten (10) days of passage.

Adopted: January 4, 2014

ATTEST:

\_\_\_\_\_  
PRESIDENT OF COUNCIL

\_\_\_\_\_  
TOWNSHIP CLERK

**R-14:01-005**

**RESOLUTION APPOINTING MEMBERS TO THE GLOUCESTER TOWNSHIP  
PLANNING BOARD**

**BE IT RESOLVED** by the Township Council of the Township of Gloucester that the following persons be and are hereby appointed to the Gloucester Township Planning Board

ORLANDO MERCADO            ONE YEAR            January 4, 2014 to December 31, 2014

Adopted:            January 4, 2014

\_\_\_\_\_  
PRESIDENT OF COUNCIL

ATTEST:

\_\_\_\_\_  
TOWNSHIP CLERK

R-14:01-006

**RESOLUTION APPOINTING MEMBERS TO THE HISTORICAL AND SCENIC  
PRESERVATION COMMITTEE**

**BE IT RESOLVED** by the Township Council of the Township of Gloucester that the following persons be and are hereby appointed to the Historical and Scenic Preservation Committee

Jill Maser	5 years	01-04-14 to 12-31-18
Sharon Mickle	5 years	01-04-14 to 12-31-18
Michael Kerbowski	5 years	01-04-14 to 12-31-18

Adopted: January 4, 2014

\_\_\_\_\_  
PRESIDENT OF COUNCIL

ATTEST:

\_\_\_\_\_  
TOWNSHIP CLERK

R-14:01-007

**RESOLUTION APPOINTING MEMBERS TO THE GLOUCESTER TOWNSHIP  
MULTIPLE DWELLING COMMISSION**

**BE IT RESOLVED** by the Township Council of the Township of Gloucester that the following persons be and are hereby appointed to the Gloucester Township Multiple Dwelling Committee

Thomas Cardis	1 year	01-04-14 to 12-31-14
David Mayer	1 year	01-04-14 to 12-31-14

Adopted: January 4, 2014

\_\_\_\_\_  
PRESIDENT OF COUNCIL

ATTEST:

\_\_\_\_\_  
TOWNSHIP CLERK

**R-14:01-008**

**RESOLUTION APPOINTING MEMBERS TO THE GLOUCESTER TOWNSHIP HOUSING AUTHORITY**

**BE IT RESOLVED** by the Township Council of the Township of Gloucester that the following persons be and are hereby appointed to the Gloucester Township Housing Authority

William Fontanez                      5 years                      January 4, 2014 to December 31, 2018

Adopted: January 4, 2014

\_\_\_\_\_  
PRESIDENT OF COUNCIL

ATTEST:

\_\_\_\_\_  
TOWNSHIP CLERK



R-14:01-009

**RESOLUTION APPOINTING MEMBERS TO THE ADVISORY COMMITTEE FOR RECREATION AND PARKS**

**BE IT RESOLVED** by the Township Council of the Township of Gloucester that the following persons be and are hereby appointed to the Gloucester Township Advisory Committee for Recreation and Parks

Peter Fascia (General)	2 years	01-02-2014 to 12-31-2015
Christopher Pisani (General)	2 years	01-02-2014 to 12-31-2015
Debi Carr (Special Needs)	2 years	01-02-2014 to 12-31-2015

Adopted: January 4, 2014

\_\_\_\_\_  
PRESIDENT OF COUNCIL

ATTEST:

\_\_\_\_\_  
TOWNSHIP CLERK

R-14:01-010

**RESOLUTION APPOINTING MEMBERS TO THE BLACKWOOD LAKE ADVISORY COMMITTEE**

**BE IT RESOLVED** by the Township Council of the Township of Gloucester that the following persons be and are hereby appointed to the Blackwood Lake Advisory Committee

Paul Beyers	2 years	01-04-14 to 12-31-15
Steven Riccitelli	2 years	01-04-14 to 12-31-15
Robert Irvine (Historical)	2 years	01-04-14 to 12-31-15
Monique Stowman	2 years	01-04-14 to 12-31-15

Adopted: January 4, 2014

\_\_\_\_\_  
PRESIDENT OF COUNCIL

ATTEST:

\_\_\_\_\_  
TOWNSHIP CLERK

R-14:01-011

**RESOLUTION APPOINTING MEMBERS TO THE GLOUCESTER TOWNSHIP  
ZONING BOARD OF ADJUSTMENT**

**BE IT RESOLVED** by the Township Council of the Township of Gloucester that the following persons be and are hereby appointed to the Gloucester Township Zoning Board of Adjustment

Michael Acevedo	4 years	01-04-14 to 12-31-17
Andrew Rosati ( to fill the unexpired term of Robert Richards)	1 year	01-04-14 to 12-31-14
<b>Alternates:</b>		
Michele Scully to fill the Unexpired term of Phyllis Giusti Alternate # 1	1 year	01-04-14 to 12-31-14

Adopted: January 4, 2014

\_\_\_\_\_  
PRESIDENT OF COUNCIL

ATTEST:

\_\_\_\_\_  
TOWNSHIP CLERK

R-14:01-012

**RESOLUTION APPOINTING THE GLOUCESTER TOWNSHIP PUBLIC DEFENDER**

**BE IT RESOLVED** by the Township Council of the Township of Gloucester that the following person be and is hereby appointed Gloucester Township Public Defender

GLEN LEARY                      1 year                      January 1, 2014 to December 31, 2014

Adopted: January 4, 2014

\_\_\_\_\_  
PRESIDENT OF COUNCIL

ATTEST:

\_\_\_\_\_  
TOWNSHIP CLERK

**R-14:01-013**

**RESOLUTION APPOINTING COUNCIL LIAISON TO GLOUCESTER TOWNSHIP  
ADVISORY COMMITTEE FOR RECREATION AND PARKS**

**BE IT RESOLVED** by the Township Council of the Township of Gloucester that the following person be and is hereby appointed as the Gloucester Township Advisory Committee for Recreation and Parks

FRANK SCHMIDT

1 Year

01-02-14 to 12-31-14

Adopted: January 4, 2014

\_\_\_\_\_  
PRESIDENT OF COUNCIL

ATTEST:

\_\_\_\_\_  
TOWNSHIP CLERK, RMC

**R-14:01-014**

**RESOLUTION APPOINTING COUNCIL LIAISON TO GLOUCESTER TOWNSHIP HOUSING AUTHORITY**

**BE IT RESOLVED** by the Township Council of the Township of Gloucester that the following person be and is hereby appointed as the Gloucester Township Housing Authority

DAN HUTCHISON

1 Year

01-04-14 to 12-31-14

Adopted: January 4, 2014

\_\_\_\_\_  
PRESIDENT OF COUNCIL

ATTEST:

\_\_\_\_\_  
TOWNSHIP CLERK, RMC

R-14:01-015

**RESOLUTION APPOINTING COUNCIL LIAISON TO THE ENVIRONMENTAL AND OPEN SPACE ADVISORY COMMITTEE**

**BE IT RESOLVED** by the Township Council of the Township of Gloucester that the following person be and is hereby appointed as the Gloucester Township Environmental and Open Space Advisory Committee

TRACEY TROTTO

1 Year

01-02-14 to 12-31-14

Adopted: January 4, 2014

\_\_\_\_\_  
PRESIDENT OF COUNCIL

ATTEST:

\_\_\_\_\_  
TOWNSHIP CLERK, RMC

R-14:01-016

**RESOLUTION APPOINTING COUNCIL LIAISON TO THE BLACKWOOD LAKE  
ADVISORY COMMITTEE**

**BE IT RESOLVED** by the Township Council of the Township of Gloucester that the following person be and is hereby appointed as the Gloucester Township Liaison to the Blackwood Lake Advisory Committee

MICHELLE WINTERS

1 Year

01-02-14 to 12-31-14

Adopted: January 4, 2014

\_\_\_\_\_  
PRESIDENT OF COUNCIL

ATTEST:

\_\_\_\_\_  
TOWNSHIP CLERK, RMC



R-13:01-017

**RESOLUTION APPOINTING COUNCIL LIAISON TO GLOUCESTER TOWNSHIP  
MUNICIPAL UTILITIES AUTHORITY**

**BE IT RESOLVED** by the Township Council of the Township of Gloucester that the following person be and is hereby appointed as the Gloucester Township Liaison to the Gloucester Township Municipal Utilities Authority

GLEN BIANCHINI

1 Year

01-04-14 to 12-31-14

Adopted: January 4, 2014

\_\_\_\_\_  
PRESIDENT OF COUNCIL

ATTEST:

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TOWNSHIP CLERK, RMC

**R-14:01-018**

**RESOLUTION APPOINTING COUNCIL LIAISON TO ALL GLOUCESTER TOWNSHIP VETERANS COMMITTEES**

**BE IT RESOLVED** by the Township Council of the Township of Gloucester that the following person be and is hereby appointed as the Gloucester Township Liaison to all Gloucester Township Veterans Committees

SAM SILER

1 Year

01-02-14 to 12-31-14

Adopted: January 4, 2014

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PRESIDENT OF COUNCIL

ATTEST:

\_\_\_\_\_  
TOWNSHIP CLERK, RMC

**R-14:01-019**

**RESOLUTION APPOINTING COUNCIL LIAISON TO THE GLOUCESTER  
TOWNSHIP HUMAN RELATIONS COMMISSION**

**BE IT RESOLVED** by the Township Council of the Township of Gloucester that the following person be and is hereby appointed as the Gloucester Township Liaison to all Gloucester Township Veterans Committees

TRACEY TROTTO

1 Year

01-04-14 to 12-31-14

Adopted: January 4, 2014

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PRESIDENT OF COUNCIL

ATTEST:

\_\_\_\_\_  
TOWNSHIP CLERK, RMC

**R-14:01-020**

**RESOLUTION DESIGNATING THE DATE, TIME AND PLACE OF COUNCIL MEETINGS FOR 2013 AND AUTHORIZING AND FIXING THE CHARGES FOR NOTICE OF MEETINGS AS REQUIRED BY THE OPEN PUBLIC MEETINGS ACT.**

**BE IT RESOLVED** by the Township Council of the Township of Gloucester, County of Camden, State of New Jersey as follows:

1. That the schedule of Regular and Executive Session meetings of the Township Council of the Township of Gloucester as set forth in the "Notice of Annual Schedule of Regular and Executive Session Meetings of the Township Council of the Township of Gloucester for 2014" (a copy of which is attached hereto and made a part hereof) be and hereby is established and adopted for 2014; and that the Regular and Executive Session Meetings of the Township Council shall be held in accordance therewith and at the times, places and dates therein established.

2. That during the year 2014, the Township Council of the Township of Gloucester, from time to time, may hold Special Meetings or Emergency Meetings, as the occasion may arise, and that adequate notice thereof shall be provided by the Township Clerk as required by law.

3. That all advance written notices of meetings of the Township Council required by law shall be prominently posted by the Township Clerk on the bulletin board located in the Municipal Building for such or similar announcements.

4. That all advance written notices of meetings of the Township Council required by law shall be mailed, telephoned, telegraphed or hand delivered to the official newspapers, free of any charge therefore.

5. That all advance written notices of any Regular, Executive Session, Special, Emergency or rescheduled meeting of the Township Council requested by any person shall be mailed to such person within the time prescribed by law upon prepayment by such person of a fee of \$10.00 to cover the costs of providing such notice. News media shall be exempt from such fee.

Any person desiring that copies of said notices be mailed to him or her shall make a request in writing therefore to the Township Clerk designating the post office address to which such notice shall be mailed and shall be required to advise the Clerk in writing of any subsequent change of mailing address during the year. The prepayment of the aforesaid fee shall entitle said person to the aforesaid notices for the year; and thereafter a new request must be made each in the succeeding year.

6. That the Township Clerk shall file a copy of the Annual Schedule of Regular and Executive Session Meetings of the Township Council as well as copies of all other notices of meetings required by law and to post the same on the bulletin board reserved for such notices; and a copy of the "Notice of Annual Schedule of Regular and Executive Session Meetings of the Township Council of the Township of Gloucester for the remainder of the year 2014" shall be posted on the bulletin board within seven (7) days from the date hereof and further maintained posted with any revisions thereof throughout the year.

Adopted: January 4, 2014

\_\_\_\_\_  
PRESIDENT OF COUNCIL

ATTEST:

\_\_\_\_\_  
TOWNSHIP CLERK

**NOTICE OF ANNUAL SCHEDULE OF REGULAR AND EXECUTIVE  
SESSION MEETINGS OF THE TOWNSHIP COUNCIL OF THE  
TOWNSHIP OF GLOUCESTER FOR THE YEAR 2014**

January 13, 2014	July 14, 2014
January 27, 2014	July 28, 2014
February 10, 2014	August 11, 2014
February 24, 2014	August 25, 2014
March 10, 2014	September 8, 2014
March 24, 2014	September 22, 2014
April 14, 2014	October 15, 2014(Wednesday)
April 28, 2014	October 27, 2014
May 12, 2014	November 10, 2014
May 28, 2014 (Wednesday)	November 24, 2014
June 9, 2014	December 8, 2014
June 23, 2014	December 29, 2014

**EXECUTIVE SESSION MEETINGS**

January 6, 2014	July 7, 2014
February 3, 2014	August 4, 2014
March 3, 2014	September 3, 2014 (Wednesday)
April 7, 2014	October 6, 2014
May 5, 2014	November 3, 2014
June 2, 2014	December 1, 2014

Regular Session and Executive Session Meetings of the Township Council shall be held on the above dates at 7:30 pm (prevailing time) at the Gloucester Township Municipal Building, Chews Landing Road, Chews Landing, New Jersey.

Rosemary DiJosie  
Township Clerk, RMC  
Gloucester Township

R-14:01-021

**RESOLUTION ESTABLISHING LEGAL DEPOSITORIES FOR  
THE TOWNSHIP OF GLOUCESTER**

**WHEREAS**, it is necessary that legal depositories of the funds of Gloucester Township be designated for the year 2014;

**NOW THEREFORE, BE IT RESOLVED**, by the Township Council of the Township of Gloucester, County of Camden, that the following banking institutions be and are hereby designated as legal depositories of funds of the Township of Gloucester, County of Camden, for the year 2014.

TD Bank  
1235 Blackwood-Clementon Road  
Clementon, N.J. 08021

PNC Bank of NJ  
1485 Blackwood-Clementon Road  
Clementon, N.J. 08021

Bank of America  
1345 Chews Landing Road  
Laurel Springs, N.J. 08021

Wachovia Bank  
190 River Road  
Summit, N.J. 07901

TD Bank North  
324 White Horse Pike  
Haddon Heights, N.J. 08035

Sun National Bank  
P.O. Box 849  
Vineland, N.J. 08362-0849

The Bank  
100 Park Avenue  
Woodbury, N.J. 08096

Sovereign Bank  
302 Haddon Avenue  
Westmont, N.J. 08108

Susquehanna Patriot Bank  
8000 Sagemore Drive, Suite 8101  
Marlton, N.J. 08053

Columbia Bank  
505 Berlin-Cross Keys Road  
Sicklerville, N.J. 08081

Beneficial Savings Bank  
Berlin-Cross Keys Road  
Sicklerville, N.J. 08081

Republic Bank  
342 S. Burnt Mill Road  
Voorhees, New Jersey 08043

New Jersey Cash Management Fund

Adopted: January 4, 2014

\_\_\_\_\_  
PRESIDENT OF COUNCIL

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TOWNSHIP CLERK

R-14:01-022

**RESOLUTION DESIGNATING SIGNATORIES TO GENERAL  
ACCOUNTS FOR THE TOWNSHIP OF GLOUCESTER**

**BE IT RESOLVED** by the Township Council of the Township of Gloucester, in the County of Camden, that disbursements from the General Account of the various banking institutions maintained by the Township of Gloucester shall be made by checks signed by any three (3) of the following persons:

Mayor	or, in absence Business Admin. Or President of Council or Twp. Clerk or Asst. Twp. Clerk
Treasurer	or, in absence Township Clerk or Asst. Twp. Clerk
Business Admin.	Or, in absence Township Clerk or Asst. Twp. Clerk

**BE IT FURTHER RESOLVED**, that the payroll checks shall be signed by facsimile by either of the following:

Treasurer	or, in absence Business Administrator
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**BE IT FURTHER RESOLVED**, that all previous resolutions as to signatories with respect to the accounts referred to herein be and are hereby rescinded.

Adopted: January 4, 2014

\_\_\_\_\_  
PRESIDENT OF COUNCIL

ATTEST:

\_\_\_\_\_  
TOWNSHIP CLERK

R-14:01-023

**RESOLUTION AUTHORIZING THE DESIGNATION OF NEWSPAPERS  
TO RECEIVE ALL NOTICE OF MEETINGS AS REQUIRED  
UNDER THE OPEN PUBLIC MEETINGS ACT.**

**WHEREAS**, Section 3d of the Open Public Meetings Act, Chapter 231, P.L. 1975 requires that certain notice of meetings be submitted to two (2) newspapers, one of which shall be the official newspaper; and

**WHEREAS**, the second newspaper designated by this body must be one which has the greatest likelihood of informing the public with the jurisdictional boundaries of the body of such meeting;

**NOW, THEREFORE, BE IT RESOLVED** by the Township Council of the Township of Gloucester, in the County of Camden, State of New Jersey, that the following are hereby designated as official newspapers and for the aforesaid purposes;

**The Courier Post**

**The Philadelphia Inquirer**

It is the opinion of this body that the Courier Post, The Record Breeze, and the Inquirer have the greatest likelihood of informing the public within the jurisdictional area of this body of such meetings.

Adopted: January 4, 2014

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PRESIDENT OF COUNCIL

ATTEST:

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TOWNSHIP CLERK



**R-14:01-024 RESOLUTION OF THE TOWNSHIP COUNCIL OF THE TOWNSHIP OF GLOUCESTER ADOPTING A CASH MANAGEMENT PLAN**

**WHEREAS**, N.J.S.A. 40A: 5-14 requires every municipality to adopt a Cash Management Plan on an annual basis;

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Township Council of the Township of Gloucester, County of Gloucester, State of New Jersey, that the following requirements be a part of the **2014 Cash Management Plan**, and be adhered to:

**I. Cash Management and Investment Objectives**

- A. Preservation of capital;
- B. Adequate safekeeping of assets;
- C. Maintenance of liquidity to meet operating needs;
- D. Diversification of the Borough's portfolio to minimize risks associated with individual investments.

**II. Designation of Official Depositories**

- A. The following banks are hereby designated as legal depositories for all municipal funds:
  1. Citizens Bank
  2. Columbia Savings Bank
  3. Bank of America
  4. Beneficial Bank
  5. Susquehanna Bank
  6. New Jersey State Cash Management Fund
  7. PNC Bank
  8. Sun Bank
  9. TD National Bank
  10. Wachovia Bank
  11. The Bank
  12. Sovereign Bank
  13. Republic Bank
- B. Each depository must submit to the Chief Financial Officer / Treasurer a copy of the Governmental Unit Deposit Protection Act (GUDPA) notification of eligibility, which is filed semi-annually with the Department of Banking each June 30th and December 31st;
- C. This list may be amended or supplemented from time to time as Mayor and Council deems necessary.

**III. Cash Management**

- A. All municipal funds received by any official or employee shall be either deposited within 48 hours to an account in the name of the Township of Gloucester, or shall be turned over to the Treasurer within 48 hours of receipt, in accordance with N.J.S.A. 40A: 5-15;
- B. The Chief Financial Officer / Treasurer shall minimize any accumulated idle cash in checking accounts, by assuring that excess balances are promptly swept into the investment portfolio;
- C. Investment decisions shall be guided by the cash flow projections prepared by the Chief Financial Officer or the Treasurer;
- D. Change Funds and Petty Cash Funds are not required to be maintained in interest-bearing accounts.

**IV. Permissible Investments**

- A. Bonds or other obligations of the United States of America, or obligations guaranteed by the United States of America;
- B. Government money market mutual funds;
- C. Any federal agency or instrumentality obligation authorized by Congress that matures within 397 days from the date of purchase, and has a fixed rate of interest not dependent on any index or external factors;
- D. Bonds or other obligations of the local unit, or school districts of which the local unit is a part;
- E. Any other obligations with maturities not exceeding 397 days, as permitted by the Division of Investments;

- F. Local Government investment pools;
- G. New Jersey State Cash Management Fund;
- H. Repurchase agreements of fully collateralized securities.

**V. Authority for Investment Management**

- A. The Chief Financial Officer / Treasurer is authorized and directed to make investments on behalf of the Township. All investment decisions shall be consistent with this plan, and all appropriate regulatory constraints.

**VI. Safekeeping**

- A. Securities purchased on behalf of the Township shall be delivered electronically or physically to the Township's custodial bank, which shall maintain custodial and/or safekeeping accounts for such securities on behalf of the Township.

**VII. Procedures for Disbursement of Funds**

- A. Payments shall be prepared by the Chief Financial Officer / Treasurer and submitted to Mayor and Township Council for their approval;
- B. No municipal funds shall be disbursed by the Chief Financial Officer / Treasurer prior to approval of the Township Council, except for:
  - 1. Debt Service payments;
  - 2. Investments;
  - 3. Payroll turnovers to agency accounts;
- C. Tax payments to Camden County, the Gloucester Township Board of Education, and the Black Horse Pike Regional Board of Education shall be made in accordance with schedules provided by each taxing district;
- D. Checks approved for payment shall be signed by any of the following three; 1) the Mayor, 2) the Treasurer, 3) the Business Administrator, 4) the Clerk and 5) the Deputy Clerk. All three signatures must be an original signature;
- E. Checks paid from the following accounts must contain three signatures:
  - 1. Current Fund Account;
  - 2. General Capital Fund Account;
  - 3. Developers Escrow Account;
  - 4. Animal Control Account;
  - 5. Trust Other Account;
  - 6. Affordable Housing Account;
  - 7. Encroachment Account;
  - 8. Recreation Account;
  - 9. Tax Title Lien Redemption & Premium Accounts;
  - 10. Disability Account;
  - 11. Grant Rehab Mortgage Account;
  - 12. Special Developers Recreation Account;
  - 13. Unemployment Account;
  - 14. Multiple Dwelling Account;
  - 15. Municipal Open Space;
  - 16. K-9 Schultz;
  - 17. Police Forfeiture Account;
- F. Checks paid from the following account only requires one signature:
  - 1. Payroll Account
- G. Wire transfers and Automated Clearing House (ACH) payments are to be made

by the Chief Financial Officer / Treasurer.

**VIII. Reporting**

- A. The Chief Financial Officer / Treasurer shall report to Mayor and Township Council all purchases of investments in accordance with N.J.S.A. 40A: 5-15.2;
  - A. The Chief Financial Officer / Treasurer shall also report to Mayor and Township Council the available cash in each fund and/or bank account.
  - B. Audit
  - C. This Cash Management Plan shall be subject to the annual audit conducted pursuant to N.J.S.A. 40A: 5-14.

Adopted: January 4, 2014

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PRESIDENT OF COUNCIL

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TOWNSHIP CLERK