

**GLOUCESTER TOWNSHIP COUNCIL MEETING  
JANUARY 3, 2015  
MUNICIPAL BUILDING, CHEWS LANDING, NEW JERSEY**

Mrs. DiJosie called the meeting to order.

Pledge Allegiance to the Flag.

Invocation: Father Mark Cavagnaro of Our Lady of Hope gave the invocation.

**STATEMENT:** Mrs. DiJosie read the statement setting forth the time, date and place of this meeting, that it was properly advertised, posted and filed in the Office of the Township Clerk pursuant to the Open Public Meetings Act.

**Roll CALL:** Mr. Bianchini  
Mr. Hutchison  
Mr. Mercado  
Mr. Schmidt  
Mr. Siler  
Mrs. Trotto  
Mrs. Winters

Mrs. DiJosie, Twp. Clerk, RMC  
Mr. Carlamere, Solicitor  
Mr. Cardis, Administrator

**NOMINATION OF PRESIDENT OF COUNCIL**

The Township Clerk called for the nominations of Council President.

Mr. Siler made a motion to nominate Mr. Bianchini as Council President, seconded by Mrs. Trotto. Mr. Mercado made a motion to close the nominations for Council President, seconded by Mr. Hutchison. All in favor. Motion carried. 7-0.

Roll call vote on Mr. Bianchini as Council President: All in favor. Motion carried 7-0.

Mr. Bianchini was sworn in by Assemblywoman Gabriela Mosquera.

**NOMINATION OF VICE PRESIDENT OF COUNCIL**

Mr. Hutchison made a motion to nominate Mr. Mercado as Council Vice President, seconded by Mrs. Trotto. Mrs. Winters made a motion to close the nomination for Council Vice President, seconded by Mrs. Trotto. All in favor. Motion carried 7-0.

Roll call vote on Mr. Mercado as Council Vice President: All in favor. Motion carried 7-0.

Mr. Mercado was sworn in by Assemblyman Paul Moriarty.

The Township Clerk read the Mayor's Appointments:

**Planning Board**

Josephine Washington – Class I 1 year  
Jackie Pinolini – Class IV – 4 year  
Walter Dority – Alternate 1 – to fill the unexpired term of Jackie Pinolini (1-3-15 to 12-31-15)  
Frank Dintino – Alternate 2- to fill the unexpired term of Walter Dority-(1-3-15 to 12-31-15)

**Environmental & Open Space Advisory Committee**

Sharon Mickle 1 year  
Michael Acevedo – Zoning – 1 year  
Josephine Costa – Planning 1 year  
Charles Pilidis – 1 year

**Municipal Court Chief Prosecutor and Municipal Prosecutor**

Daniel H. Long and Christopher F. Long of Wade, Long & Wood

**Municipal Labor Counsel**

Archer & Greiner – Labor Attorney

**Municipal Bond Counsel**

Parker McCay

**Special Counsel – Workmen’s Comp**

Capehart & Scatchard

**Special Counsel –Special Litigation**

Cooper Levenson

**Financial Advisor**

Acacia Financial Group, Inc.

**Engineer of Sidewalks**

J. Timothy Kernan, Inc.

**Engineer of Streets**

Remington & Vernick

**Engineer of Recreation**

Pettit Associates, LLC

**Engineer of Storm Drainage**

Consulting Engineering Services

**Computer/Computer Network Consultant**

All Covered

**Energy Consultant**

Blue Sky Power

**Redevelopment Planner/Architect**

T & M Associates

**Media Consultant**

Steve Acito

**Economic Development Consultant**

Triad Associates

**Redevelopment Engineer**

Pettit Associates, LLC

**Land Use Attorney**

Gobbons, P.C.

**Architect**

J.F. McKernan Jr.

**Clinical Social Worker**

Michele Selfridge

**Grants/CDBG Consultant**

Triad Associates

The Clerk read the following Reappointments of Special Law Enforcement Officers and Crossing Guards for 2015:

**Special Law Enforcement Officers**

**Class 1**

Matthew Adomanis	Heather Bonk	John Bonelli	Charles Bucceroni	Christopher Bucceroni
Brian Cogan	Salvatore Costa	Marcellina Cunningham	James Draffen	John Ferguson
Edwin Fidler	Corin Hardy	Keith Hartman	Brian Hawn	David Honey
Thomas Horner	Matthew Jefferson	David Meloni	Natalya Munoz	Brandon O’Connor
Douglas Pickard	Kevin Ritz	Brian Shane	Heather Schwartz	Albert Sexton
Matthew Spina	Anthony Tarricone	Sean Thomas	Brett Vetterly	Chritopher Welker
Bulent Yakub				

**Class 2**

Dominic Coppola	James Mondelli
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**Crossing Guards**

Joseph Andricola, Sr.	Gertrude Bragg	Carol Cellucci	Jennifer Kirscht	Donna Popeskic
Suzanne VanGronigan	Joan Savage			

**RESOLUTIONS:**

**R-15:01-001**

**RESOLUTION ESTABLISHING ORDER OF BUSINESS FOR THE TOWNSHIP OF GLOUCESTER**

**BE IT RESOLVED** by the Township Council of the Township of Gloucester in the County of Camden, that the business of the Township Council be transacted at regular and special meetings in accordance with the following procedure:

1. Call the meeting to order and Pledge to the Flag
2. Invocation
3. Open Public Meetings Statement
4. Roll call of the Township Council in the following order and all Department Heads:  
Mr. Hutchison  
Mr. Schmidt  
Mr. Siler  
Mrs. Trotto  
Mrs. Winters  
Mr. Mercado  
Mr. Bianchini
5. Public Participation shall be for agenda items only. Anyone addressing Council may speak one time. Once all those wishing to address Council have had their turns, they may address Council a second time, only if it adds to what was said earlier, not repeating earlier statements.
6. Approve minutes of previous meeting.
7. Communications.
8. Reports.
9. Bids.
10. Old Business - Ordinances - Second Reading and Public Hearing
11. New Business - Ordinances - First Reading
12. Resolutions.
13. Motions.
14. Public Participation, which shall be any item the public, chooses to address to the Township Council. Anyone addressing Council may speak one time. Once all those wishing to address Council have had their turns, they may address Council a second time, only if it adds to what was said earlier, not repeating earlier statements.
15. Reports of Department Heads.
16. Polling of Council.
17. Closed Session (if required)
18. Adjournment.

**BE IT FURTHER RESOLVED** that the Township Council of the Township of Gloucester reserves the right to change the order of business when necessary to accommodate and for special circumstances.

Adopted: January 3, 2015

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ATTEST:

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Township Clerk

Mr. Hutchison made a motion to adopt, seconded by Mrs. Trotto. Roll call vote: All in favor. Motion carried. 7-0.

**R-15:01-002                    RESOLUTION OF THE TOWNSHIP COUNCIL OF THE TOWNSHIP OF GLOUCESTER, CAMDEN COUNTY, NEW JERSEY ESTABLISHING RULES OF ORDER AND CONDUCT FOR ALL TOWNSHIP COUNCIL REGULAR, WORK SESSION AND SPECIAL MEETINGS OF THE TOWNSHIP COUNCIL**

**WHEREAS**, The Township Council of the Township of Gloucester desires to establish standard rules of order and regulations for public participation at Township Council meetings for the purpose of promoting efficiency and a fair opportunity for public comment on issues and concerns when meetings are open to the public, and to assure that the business of the Township can be conducted within a reasonable time, and

**WHEREAS**, in order to assure that appropriate decorum is maintained during meetings when a member of the public comments to Township Council, it is necessary to establish reasonable guidelines.

**NOW, THEREFORE, BE IT RESOLVED** by the Township Council of the Township of Gloucester as follows:

1. The Township Council shall continue the policy of two (2) public portions at regular meetings of the Township Council.
  - A. The first public portion will be limited to agenda items (Resolutions) (Total of 15 minutes)
  - B. The second public portion will be open for any item of public concern. (Total of 30 minutes)
  - C. The Township Council hereby sets a reasonable time limitation for each speaker, when a portion of the meeting is open for public participation. The first public portion shall be limited to three (3) minutes per speaker with a limit of two speaking opportunities. The second public portion shall be limited to five (5) minutes per speaker, with a limit of two (2) speaking opportunities. The two (2) per person speaking opportunity shall not be consecutive so as to allow other members of the public to make an appropriate presentation to Township Council. The practice of yielding time to or borrowing time from others is not permitted.
2. The Township Council hereby sets a reasonable time limitation for each speaker when a portion of any work session or special meeting is open for public participation. The public portion shall be limited to three (3) minutes per speaker with a limit of two speaking opportunities. The two (2) per person speaking opportunity shall not be consecutive so as to allow members of the public to make an appropriate presentation to Township Council. The practice of yielding time to or borrowing time from others is not permitted. The public portion shall be open for a total of 15 minutes.
3. Foul, vulgar or coarse language shall not be tolerated.
4. At the sole discretion of Township Council, with the consent of the majority of members of Council present, on issues being presented, this time limitation may be relaxed or extended from time to time and such extension, relaxation or suspension of time limitation shall not constitute a binding precedent for other speakers on other issues. , or at the discretion of any member of Township Council with the consent of the majority of Township Council present, the speaking time limitation may be relaxed or extended from time to time and such extension, relaxation or

suspension of time limitation shall not constitute a binding precedent for other speakers on other issues.

5. A total of thirty (30) minutes shall be permitted at any public portion of the meeting. However, at the discretion of Township Council, with the consent of the majority of members of Township Council present, this time limitation may be relaxed or extended from time to time and such extension, relaxation or suspension of time limitation shall not constitute a binding precedent for other speakers on other issues.
6. Large groups on single issues are urged to select a spokesperson to present their concerns.
7. Any desired question to specific members of the Township Council shall be directed to Council President for recognition of specific members of Township Council. The intent is to avoid a "back and forth" exchange. Members of Township Council may or may not respond to any public presentment after there has been a completion of the public speakers presentment. Council President or Members of Council may refer specific questions to professionals or Department Heads as appropriate.

Adopted: January 3, 2015

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President of Council

ATTEST:

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Township Clerk, RMC

Mr. Hutchison made a motion o adopt, seconded by Mr. Mercado. Roll call vote: All in favor. Motion carried. 7-0.

**R-15:01-003**

### **RESOLUTION OF CONSENT**

**WHEREAS**, the Mayor-Council Plan B form of government under the provisions of the optional Charter Law States, "The executive power of the Municipality shall be exercised by the Mayor", and

**WHEREAS**, the Mayor has, after consultation with members of Council, appointed the following persons to the positions named, and the terms as set forth beside their name:

#### **Administrative Appointments**

Daniel Long, Christopher Long of Wade Long & Wood	Chief Prosecutor/ Municipal Prosecutor	1 year
Archer & Greiner	General Labor Counsel	1 year
Parker McCay	Bond Counsel	1 year
Capehart & Scatchard	Spl. Counsel – Workmen’s Comp	1 year
Cooper Levenson	Spl. Counsel – Special Litigation	1 year

#### **Additional Appointments**

Acacia Financial	Financial Advisory Services	1 year
J. Timothy Kernan, Inc.	Spl. Engineer – Sidewalks	1 year
Remington & Vernick	Spl. Engineer – Streets	1 year

Pettit Associates, Inc.	Spl. Engineer – Recreation	1 year
CES Engineers	Spl. Engineer – Storm Drainage	1 year
All Covered	Computer Networking Consultant	1 year
Blue Sky Power	Energy Consultant	1 year
T & M Associates	Redevelopment Planner/Architect	1 year
Pettit Associates	Redevelopment Engineer	1 year
Steve Acito	Media Consultant	1 year
J. F. McKernan Jr.	Architect	1 year
Gibbons P.C.	Land Use Attorney	1 year
Triad Associates	Economic Development Consultant	1 year
Michele Selfridge	Clinical Social Worker	1 year
Triad Associates	Grants/ CDBG Consultant	1 year

**NOW, THEREFORE, BE IT RESOLVED** by the Township Council of the Township of Gloucester, that the consent of the Council be and is hereby given to the above appointments of the Mayor of the Township of Gloucester.

Adopted: January 3, 2015

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PRESIDENT OF COUNCIL

ATTEST:

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TOWNSHIP CLERK

Mr. Hutchison made a motion to adopt, seconded by Mrs. Winters. Roll call vote: All in favor. Motion carried. 7-0.

**R-15:01-004**

**RESOLUTION APPOINTING THE TOWNSHIP AUDITOR**

**WHEREAS**, N.J.S.A. 40A:5-4 requires that every municipality shall have an annual audit of its books, accounts and financial transactions by a Registered Municipal Accountant of New Jersey; and

**WHEREAS**, the Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.) requires that the resolution authorizing the award of contracts for professional services without competitive bids must be publicly advertised;

**NOW, THEREFORE, BE IT RESOLVED** by the Township Council of the Township of Gloucester, in the County of Camden, New Jersey, that Robert Nehila of Bowman & Company be and is hereby appointed Registered Municipal Accountant of the Township of Gloucester for the year January 1, 2015 to December 31, 2015 to perform the Professional Services ordinarily provided by a Registered Municipal Accountant of the State of New Jersey and to receive such compensation as may be reasonable for such services. Said is authorized by law to practice a recognized profession in the State of New Jersey which practice is regulated by the laws of this State; to wit; the profession of Registered Municipal Accountant. These professional services are necessary and are required by this municipality.

**BE IT FURTHER RESOLVED** that notice of this resolution shall be published in a newspaper of general circulation as required by law within ten (10) days of passage.  
Adopted: January 3, 2015

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PRESIDENT OF COUNCIL

ATTEST:

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TOWNSHIP CLERK

Mr. Hutchison made a motion o adopt, seconded by Mrs. Trotto. Rollc all vote: All in favor.  
Motion carried. 7-0.

**R-15:01-005**

**RESOLUTION APPOINTING MEMBERS TO THE GLOUCESTER TOWNSHIP  
PLANNING BOARD**

**BE IT RESOLVED** by the Township Council of the Township of Gloucester that the following persons be and are hereby appointed to the Gloucester Township Planning Board

ORLANDO MERCADO                      ONE YEAR                      January 3, 2015 to December 31, 2015

Adopted:              January 3, 2015

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PRESIDENT OF COUNCIL

ATTEST:

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TOWNSHIP CLERK

Mr. Hutchison made a motion to adopt, seconded by Mrs. Winters. Roll call vote: All in favor.  
Motion carried. 7-0.

**R-15:01-006**

**RESOLUTION APPOINTING MEMBERS TO THE HISTORICAL AND SCENIC  
PRESERVATION COMMITTEE**

**BE IT RESOLVED** by the Township Council of the Township of Gloucester that the following persons be and are hereby appointed to the Historical and Scenic Preservation Committee

Cecelia Rosado    5 years    01-03-15 to 12-31-19  
Adopted: January 3, 2015

PRESIDENT OF COUNCIL

ATTEST:

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TOWNSHIP CLERK

Mr. Hutchison made a motion to adopt, seconded by Mrs. Trotto. Roll call vote: All in favor. Motion carried. 7-0.

**R-15:01-007**

**RESOLUTION APPOINTING MEMBERS TO THE GLOUCESTER TOWNSHIP  
MULTIPLE DWELLING COMMISSION**

**BE IT RESOLVED** by the Township Council of the Township of Gloucester that the following persons be and are hereby appointed to the Gloucester Township Multiple Dwelling Committee

Thomas Cardis	1 year	01-03-15 to 12-31-15
David Mayer	1 year	01-03-15 to 12-31-15

Adopted: January 3, 2015

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PRESIDENT OF COUNCIL

ATTEST:

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TOWNSHIP CLERK

Mr. Hutchison made a motion to adopt, seconded by Mrs. Trotto. Roll call vote: All in favor. Motion carried. 7-0.

**R-15:01-008**

**RESOLUTION APPOINTING MEMBERS TO THE GLOUCESTER TOWNSHIP  
HOUSING AUTHORITY**

**BE IT RESOLVED** by the Township Council of the Township of Gloucester that the following persons be and are hereby appointed to the Gloucester Township Housing Authority

Steven Orner	5 years	January 3, 2015 to December 31, 2019
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Adopted: January 3, 2015

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PRESIDENT OF COUNCIL

ATTEST:

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TOWNSHIP CLERK

Mr. Hutchison made a motion to adopt, seconded by Mrs. Mercado. Roll call vote: All in favor. Motion carried. 7-0.



**R-15:01-009**

**RESOLUTION APPOINTING MEMBERS TO THE ADVISORY COMMITTEE FOR RECREATION AND PARKS**

**BE IT RESOLVED** by the Township Council of the Township of Gloucester that the following persons be and are hereby appointed to the Gloucester Township Advisory Committee for Recreation and Parks

James Stevens (General)	2 years	01-03-2015 to 12-31-2016
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Adopted: January 3, 2015

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PRESIDENT OF COUNCIL

ATTEST:

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TOWNSHIP CLERK

Mr. Hutchison made a motion to adopt, seconded by Mr. Mercado. Roll call vote: All in favor. Motion carried. 7-0.

**R-15:01-010**

**RESOLUTION APPOINTING MEMBERS TO THE BLACKWOOD LAKE ADVISORY COMMITTEE**

**BE IT RESOLVED** by the Township Council of the Township of Gloucester that the following persons be and are hereby appointed to the Blackwood Lake Advisory Committee

Pasquale Ciarrocchi (Blackwood West)	2 years	01-03-15 to 12-31-15
Tonya Hoelke	2 years	01-03-15 to 12-31-15
Walter Ellis	2 years	01-03-15 to 12-31-15
Stephanie Roberts	2 years	01-03-15 to 12-31-15
Douglas Maholland	2 years	01-03-15 to 12-31-15

Adopted: January 3, 2015

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PRESIDENT OF COUNCIL

ATTEST:

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TOWNSHIP CLERK

Mr. Hutchison made a motion to adopt, seconded by Mrs. Trotto. Roll call vote: All in favor. Motion carried. 7-0.

**R-15:01-011**

**RESOLUTION APPOINTING MEMBERS TO THE GLOUCESTER TOWNSHIP ZONING BOARD OF ADJUSTMENT**

**BE IT RESOLVED** by the Township Council of the Township of Gloucester that the following persons be and are hereby appointed to the Gloucester Township Zoning Board of Adjustment

Andrew Rosati	4 years	01-03-15 to 12-31-18
Jay McMullin	4 years	01-03-15 to 12-31-18
<b>Alternates:</b>		
Michele Scully	2 years	01-03-15 to 12-31-16
Ken Treger	2 years	01-03-15 to 12-31-16

Adopted: January 3, 2015

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PRESIDENT OF COUNCIL

ATTEST:

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TOWNSHIP CLERK

Mr. Hutchison made a motion to adopt, seconded by Mrs. Winters. Roll call vote: All in favor. Motion carried. 7-0.

**R-15:01-012**

**RESOLUTION APPOINTING THE GLOUCESTER TOWNSHIP PUBLIC DEFENDER**

**BE IT RESOLVED** by the Township Council of the Township of Gloucester that the following person be and is hereby appointed Gloucester Township Public Defender

GLEN LEARY	1 year	January 3, 2015 to December 31, 2015
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Adopted: January 3, 2015

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PRESIDENT OF COUNCIL

ATTEST:

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TOWNSHIP CLERK

Mr. Hutchison made a motion to adopt, seconded by Mr. Mercado. Roll call vote: All in favor. Motion carried. 7-0.

**R-15:01-013**

**RESOLUTION APPOINTING COUNCIL LIAISON TO GLOUCESTER TOWNSHIP  
ADVISORY COMMITTEE FOR RECREATION AND PARKS**

**BE IT RESOLVED** by the Township Council of the Township of Gloucester that the following person be and is hereby appointed as the Gloucester Township Advisory Committee for Recreation and Parks

FRANK SCHMIDT                      1 Year                      01-03-15 to 12-31-15

Adopted: January 3, 2015

\_\_\_\_\_  
PRESIDENT OF COUNCIL

ATTEST:

\_\_\_\_\_  
TOWNSHIP CLERK, RMC

Mr. Hutchison made a motion to adopt, seconded by Mrs. Trotto. Roll call vote: All in favor. Motion carried. 7-0.

**R-15:01-014**

**RESOLUTION APPOINTING COUNCIL LIAISON TO GLOUCESTER TOWNSHIP  
HOUSING AUTHORITY**

**BE IT RESOLVED** by the Township Council of the Township of Gloucester that the following person be and is hereby appointed as the Gloucester Township Housing Authority

DAN HUTCHISON                      1 Year                      01-03-15 to 12-31-15

Adopted: January 3, 2015

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PRESIDENT OF COUNCIL

ATTEST:

\_\_\_\_\_  
TOWNSHIP CLERK, RMC

Mrs. Winters made a motion to adopt, seconded by Mr. Siler. Roll call vote: All in favor. Motion carried. 7-0.

**R-15:01-015**

**RESOLUTION APPOINTING COUNCIL LIAISON TO THE ENVIRONMENTAL AND  
OPEN SPACE ADVISORY COMMITTEE**

**BE IT RESOLVED** by the Township Council of the Township of Gloucester that the following person be and is hereby appointed as the Gloucester Township Environmental and Open Space Advisory Committee

TRACEY TROTTO

1 Year

01-03-15 to 12-31-15

Adopted: January 3, 2015

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PRESIDENT OF COUNCIL

ATTEST:

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TOWNSHIP CLERK, RMC

Mr. Hutchison made a motion to adopt, seconded by Mrs. Winters. Roll call vote: All in favor. Motion carried. 7-0.

**R-15:01-016**

**RESOLUTION APPOINTING COUNCIL LIAISON TO THE BLACKWOOD LAKE ADVISORY COMMITTEE**

**BE IT RESOLVED** by the Township Council of the Township of Gloucester that the following person be and is hereby appointed as the Gloucester Township Liaison to the Blackwood Lake Advisory Committee

MICHELLE WINTERS

1 Year

01-03-15 to 12-31-15

Adopted: January 3, 2015

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PRESIDENT OF COUNCIL

ATTEST:

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TOWNSHIP CLERK, RMC

Mr. Hutchison made a motion to adopt, seconded by Mrs. Trotto. Roll call vote: All in favor. Motion carried. 7-0.

**R-15:01-017**

**RESOLUTION APPOINTING COUNCIL LIAISON TO GLOUCESTER TOWNSHIP MUNICIPAL UTILITIES AUTHORITY**

**BE IT RESOLVED** by the Township Council of the Township of Gloucester that the following person be and is hereby appointed as the Gloucester Township Liaison to the Gloucester Township Municipal Utilities Authority

GLEN BIANCHINI

1 Year

01-03-15 to 12-31-15

Adopted: January 3, 2015

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PRESIDENT OF COUNCIL

ATTEST:

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TOWNSHIP CLERK, RMC

Mr. Hutchison made a motion to adopt, seconded by Mr. Mercado. Roll call vote: All in favor. Motion carried. 7-0

**R-15:01-018**

**RESOLUTION APPOINTING COUNCIL LIAISON TO ALL GLOUCESTER TOWNSHIP VETERANS COMMITTEES**

**BE IT RESOLVED** by the Township Council of the Township of Gloucester that the following person be and is hereby appointed as the Gloucester Township Liaison to all Gloucester Township Veterans Committees

SAM SILER

1 Year

01-03-15 to 12-31-15

Adopted: January 3, 2015

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PRESIDENT OF COUNCIL

ATTEST:

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TOWNSHIP CLERK, RMC

Mr. Hutchison made a motion to adopt, seconded by Mr. Mercado. Roll call vote: All in favor. Motion carried. 7-0.

**R-15:01-019**

**RESOLUTION APPOINTING COUNCIL LIAISON TO THE GLOUCESTER TOWNSHIP HUMAN RELATIONS COMMISSION**

**BE IT RESOLVED** by the Township Council of the Township of Gloucester that the following person be and is hereby appointed as the Gloucester Township Liaison to the Human Relations Commission

TRACEY TROTTO

1 Year

01-03-15 to 12-31-15

Adopted: January 3, 2015

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PRESIDENT OF COUNCIL

ATTEST:

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TOWNSHIP CLERK, RMC

Mr. Hutchison made a motion to adopt, seconded by Mr. Mercado. Roll call vote: All in favor. Motion carried. 7-0.

**R-15:01-020**

**RESOLUTION DESIGNATING THE DATE, TIME AND PLACE OF COUNCIL MEETINGS FOR 2015 AND AUTHORIZING AND FIXING THE CHARGES FOR NOTICE OF MEETINGS AS REQUIRED BY THE OPEN PUBLIC MEETINGS ACT.**

**BE IT RESOLVED** by the Township Council of the Township of Gloucester, County of Camden, State of New Jersey as follows:

1. That the schedule of Regular and Executive Session meetings of the Township Council of the Township of Gloucester as set forth in the "Notice of Annual Schedule of Regular and Executive Session Meetings of the Township Council of the Township of Gloucester for 2015" (a copy of which is attached hereto and made a part hereof) be and hereby is established and adopted for 2015; and that the Regular and Executive Session Meetings of the Township Council shall be held in accordance therewith and at the times, places and dates therein established.

2. That during the year 2015, the Township Council of the Township of Gloucester, from time to time, may hold Special Meetings or Emergency Meetings, as the occasion may arise, and that adequate notice thereof shall be provided by the Township Clerk as required by law.

3. That all advance written notices of meetings of the Township Council required by law shall be prominently posted by the Township Clerk on the bulletin board located in the Municipal Building for such or similar announcements.

4. That all advance written notices of meetings of the Township Council required by law shall be mailed, telephoned, telegraphed or hand delivered to the official newspapers, free of any charge therefore.

5. That all advance written notices of any Regular, Executive Session, Special, Emergency or rescheduled meeting of the Township Council requested by any person shall be mailed to such person within the time prescribed by law upon prepayment by such person of a fee of \$10.00 to cover the costs of providing such notice. News media shall be exempt from such fee.

Any person desiring that copies of said notices be mailed to him or her shall make a request in writing therefore to the Township Clerk designating the post office address to which such notice shall be mailed and shall be required to advise the Clerk in writing of any subsequent change of mailing address during the year. The prepayment of the aforesaid fee shall entitle said person to the aforesaid notices for the year; and thereafter a new request must be made each in the succeeding year.

6. That the Township Clerk shall file a copy of the Annual Schedule of Regular and Executive Session Meetings of the Township Council as well as copies of all other notices of

meetings required by law and to post the same on the bulletin board reserved for such notices; and a copy of the "Notice of Annual Schedule of Regular and Executive Session Meetings of the Township Council of the Township of Gloucester for the remainder of the year 2015" shall be posted on the bulletin board within seven (7) days from the date hereof and further maintained posted with any revisions thereof throughout the year.

Adopted: January 3, 2015

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PRESIDENT OF COUNCIL

ATTEST:

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TOWNSHIP CLERK

Mr. Hutchison made a motion to adopt, seconded by Mrs. Trotto. Roll call vote: All in favor. Motion carried. 7-0.

**R-15:01-021**

**RESOLUTION ESTABLISHING LEGAL DEPOSITORIES FOR  
THE TOWNSHIP OF GLOUCESTER**

**WHEREAS**, it is necessary that legal depositories of the funds of Gloucester Township be designated for the year 2015;

**NOW THEREFORE, BE IT RESOLVED**, by the Township Council of the Township of Gloucester, County of Camden, that the following banking institutions be and are hereby designated as legal depositories of funds of the Township of Gloucester, County of Camden, for the year 2015.

TD Bank  
1235 Blackwood-Clementon Road  
Clementon, N.J. 08021

PNC Bank of NJ  
1485 Blackwood-Clementon Road  
Clementon, N.J. 08021

Bank of America  
1345 Chews Landing Road  
Laurel Springs, N.J. 08021

Wachovia Bank  
190 River Road  
Summit, N.J. 07901

Citizens Bank  
700 Haddonfield-Berlin Road  
Voorhees, New Jersey 08043

Sun National Bank  
P.O. Box 849

Vineland, N.J. 08362-0849

The Bank  
100 Park Avenue  
Woodbury, N.J. 08096

Sovereign Bank  
302 Haddon Avenue  
Westmont, N.J. 08108

Susquehanna Patriot Bank  
8000 Sagemore Drive, Suite 8101  
Marlton, N.J. 08053

Columbia Bank  
505 Berlin-Cross Keys Road  
Sicklerville, N.J. 08081

Beneficial Savings Bank  
Berlin-Cross Keys Road  
Sicklerville, N.J. 08081

Republic Bank  
342 S. Burnt Mill Road  
Voorhees, New Jersey 08043

New Jersey Cash Management Fund

Adopted: January 3, 2015

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PRESIDENT OF COUNCIL

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TOWNSHIP CLERK

Mr. Hutchison made a motion to adopt, seconded by Mrs. Trotto. Roll call vote: All in favor.  
Motion carried. 7-0

**R-15:01-022**

**RESOLUTION DESIGNATING SIGNATORIES TO GENERAL  
ACCOUNTS FOR THE TOWNSHIP OF GLOUCESTER**

**BE IT RESOLVED** by the Township Council of the Township of Gloucester, in the County of Camden, that disbursements from the General Account of the various banking institutions maintained by the Township of Gloucester shall be made by checks signed by any three (3) of the following persons:

Mayor

or, in absence Business Admin. Or  
President of Council or Twp. Clerk  
or Asst. Twp. Clerk



Treasurer

or, in absence Township Clerk or  
Asst. Twp. Clerk

Business Admin.

Or, in absence Township Clerk or  
Asst. Twp. Clerk

**BE IT FURTHER RESOLVED**, that the payroll checks shall be signed by facsimile by either of the following:

Treasurer

or, in absence Business  
Administrator

**BE IT FURTHER RESOLVED**, that all previous resolutions as to signatories with respect to the accounts referred to herein be and are hereby rescinded.

Adopted: January 3, 2015

\_\_\_\_\_  
PRESIDENT OF COUNCIL

ATTEST:

\_\_\_\_\_  
TOWNSHIP CLERK

Mr. Hutchison made a motion o adopt, seconded by Mrs. Trotto. Roll call vote: All in favor. Motion carried. 7-0

**R-15:01-023**

**RESOLUTION AUTHORIZING THE DESIGNATION OF NEWSPAPERS  
TO RECEIVE ALL NOTICE OF MEETINGS AS REQUIRED  
UNDER THE OPEN PUBLIC MEETINGS ACT**

**WHEREAS**, Section 3d of the Open Public Meetings Act, Chapter 231, P.L. 1975 requires that certain notice of meetings be submitted to two (2) newspapers, one of which shall be the official newspaper; and

**WHEREAS**, the second newspaper designated by this body must be one which has the greatest likelihood of informing the public with the jurisdictional boundaries of the body of such meeting;

**NOW, THEREFORE, BE IT RESOLVED** by the Township Council of the Township of Gloucester, in the County of Camden, State of New Jersey, that the following are hereby designated as official newspapers and for the aforesaid purposes;

**The Courier Post  
The Philadelphia Inquirer**

It is the opinion of this body that the Courier Post and the Inquirer have the greatest likelihood of informing the public within the jurisdictional area of this body of such meetings.

Adopted: January 3, 2015

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PRESIDENT OF COUNCIL

ATTEST:

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TOWNSHIP CLERK

Mr. Hutchison made a motion to adopt, seconded by Mrs. Winters. Roll call vote: All in favor. Motion carried. 7-0

**R-15:01-024 RESOLUTION OF THE TOWNSHIP COUNCIL OF THE TOWNSHIP OF GLOUCESTER ADOPTING A CASH MANAGEMENT PLAN**

**WHEREAS**, N.J.S.A. 40A: 5-14 requires every municipality to adopt a Cash Management Plan on an annual basis;

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Township Council of the Township of Gloucester, County of Gloucester, State of New Jersey, that the following requirements be a part of the **2015 Cash Management Plan**, and be adhered to:

**I. Cash Management and Investment Objectives**

- A. Preservation of capital;
- B. Adequate safekeeping of assets;
- C. Maintenance of liquidity to meet operating needs;
- D. Diversification of the Borough's portfolio to minimize risks associated with individual investments.

**II. Designation of Official Depositories**

- A. The following banks are hereby designated as legal depositories for all municipal funds:
  - 1. Citizens Bank
  - 2. Columbia Savings Bank
  - 3. Bank of America
  - 4. Beneficial Bank
  - 5. Susquehanna Bank
  - 6. New Jersey State Cash Management Fund
  - 7. PNC Bank
  - 8. Sun Bank
  - 9. TD National Bank
  - 10. Wachovia Bank
  - 11. The Bank
  - 12. Sovereign Bank
  - 13. Republic Bank
- B. Each depository must submit to the Chief Financial Officer / Treasurer a copy of the Governmental Unit Deposit Protection Act (GUDPA) notification of eligibility, which is filed semi-annually with the Department of Banking each June 30th and December 31st;
- C. This list may be amended or supplemented from time to time as Mayor and Council deems necessary.

### **III. Cash Management**

- A. All municipal funds received by any official or employee shall be either deposited within 48 hours to an account in the name of the Township of Gloucester, or shall be turned over to the Treasurer within 48 hours of receipt, in accordance with N.J.S.A. 40A: 5-15;
- B. The Chief Financial Officer / Treasurer shall minimize any accumulated idle cash in checking accounts, by assuring that excess balances are promptly swept into the investment portfolio;
- C. Investment decisions shall be guided by the cash flow projections prepared by the Chief Financial Officer or the Treasurer;
- D. Change Funds and Petty Cash Funds are not required to be maintained in interest-bearing accounts.

### **IV. Permissible Investments**

- A. Bonds or other obligations of the United States of America, or obligations guaranteed by the United States of America;
- B. Government money market mutual funds;
- C. Any federal agency or instrumentality obligation authorized by Congress that matures within 397 days from the date of purchase, and has a fixed rate of interest not dependent on any index or external factors;
- D. Bonds or other obligations of the local unit, or school districts of which the local unit is a part;
- E. Any other obligations with maturities not exceeding 397 days, as permitted by the Division of Investments;
- F. Local Government investment pools;
- G. New Jersey State Cash Management Fund;
- H. Repurchase agreements of fully collateralized securities.

### **V. Authority for Investment Management**

- A. The Chief Financial Officer / Treasurer is authorized and directed to make investments on behalf of the Township. All investment decisions shall be consistent with this plan, and all appropriate regulatory constraints.

### **VI. Safekeeping**

- A. Securities purchased on behalf of the Township shall be delivered electronically or physically to the Township's custodial bank, which shall maintain custodial and/or safekeeping accounts for such securities on behalf of the Township.

### **VII. Procedures for Disbursement of Funds**

- A. Payments shall be prepared by the Chief Financial Officer / Treasurer and submitted to Mayor and Township Council for their approval;
- B. No municipal funds shall be disbursed by the Chief Financial Officer / Treasurer prior to approval of the Township Council, except for:
  - 1. Debt Service payments;
  - 2. Investments;
  - 3. Payroll turnovers to agency accounts;
- C. Tax payments to Camden County, the Gloucester Township Board of Education, and the Black Horse Pike Regional Board of Education shall be made in accordance with schedules provided by each taxing district;

- D. Checks approved for payment shall be signed by any of the following three; 1) the Mayor, 2) the Treasurer, 3) the Business Administrator, 4) the Clerk and 5) the Deputy Clerk. All three signatures must be an original signature;
- E. Checks paid from the following accounts must contain three signatures:
  - 1. Current Fund Account;
  - 2. General Capital Fund Account;
  - 3. Developers Escrow Account;
  - 4. Animal Control Account;
  - 5. Trust Other Account;
  - 6. Affordable Housing Account;
  - 7. Encroachment Account;
  - 8. Recreation Account;
  - 9. Tax Title Lien Redemption & Premium Accounts;
  - 10. Disability Account;
  - 11. Grant Rehab Mortgage Account;
  - 12. Special Developers Recreation Account;
  - 13. Unemployment Account;
  - 14. Multiple Dwelling Account;
  - 15. Municipal Open Space;
  - 16. K-9 Schultz;
  - 17. Police Forfeiture Account;
- F. Checks paid from the following account only requires one signature:
  - 1. Payroll Account
- G. Wire transfers and Automated Clearing House (ACH) payments are to be made by the Chief Financial Officer / Treasurer.

**VIII. Reporting**

- A. The Chief Financial Officer / Treasurer shall report to Mayor and Township Council all purchases of investments in accordance with N.J.S.A. 40A: 5-15.2;
  - A. The Chief Financial Officer / Treasurer shall also report to Mayor and Township Council the available cash in each fund and/or bank account.
  - B. Audit
  - C. This Cash Management Plan shall be subject to the annual audit conducted pursuant to N.J.S.A. 40A: 5-14.

Adopted: January 3, 2015

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PRESIDENT OF COUNCIL

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TOWNSHIP CLERK

Mr. Hutchison made a motion to adopt, seconded by Mr. Mercado. Roll call vote: All in favor. Motion carried. 7-0.

**Public Portion:**

Mr. Bianchini opened the public portion.

Ray Polidoro has stated that the township has renewed contractors and vendors and he suggested that they lower their fees in lieu of making political contributions. Mr. Polidoro stated that the

cable bills are rising in the township and there should be competition for cable within the township. Mr. Bianchini stated that Comcast does not have an exclusive contract with the township Mr. Carlamere stated that other cable providers are able to come into the township. Mr. Polidoro stated that the residents are celebrating the darkening of the cameras. He stated he would like to see them removed and would not like to see them used for speeding violations. There being no further comment, the public portion was closed.

**Polling of Council:**

Mr. Mercado thanked Assemblyman Moriarty for swearing him in. He thanked his son for standing with him during his Oath of Office and thanked his colleagues for their support today and throughout the years.

Mr. Bianchini thanked his colleagues for all their support. He stated that he anticipates a great year for Gloucester Township and thanked Mr. Mercado for his support.

Father Cavagnaro gave the benediction.

Mr. Hutchison made a motion to adopt, seconded by Mrs. Trotto. Roll call vote: All in favor. Motion carried. 7-0.

Respectfully submitted,

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President of Council

Rosemary DiJosie  
Township Clerk