



# TOWNSHIP OF GLOUCESTER

1261 Chews Landing-Clementon Rd., at Hider Lane  
P.O. Box 8, Blackwood, New Jersey 08012

(856) 228-4000 • FAX: (856) 374-3527 (Clerk)  
FAX: (856) 374-3528 (Finance)

## DEPARTMENT OF RECREATION –FIELD REQUEST APPLICATION

80 Broadacres Drive, Clementon, NJ 08021

(856)435-5734/374-3520

Fax:(856-782-8962)

Email: recdept@glotwp.com

Website: www.glotwp.com

**Please complete all information, print clearly.**

Date of Application: \_\_\_\_\_

Sport Field will be used for (list all that apply): \_\_\_\_\_

1st choice field: \_\_\_\_\_

2nd choice field: \_\_\_\_\_

DAY OF WEEK	TIME BEGIN	TIME END

# of participants: \_\_\_\_\_

Age group: \_\_\_\_\_

Practices \_\_\_\_\_ Games \_\_\_\_\_ Tournaments \_\_\_\_\_

Season start date: \_\_\_\_\_ Season end date: \_\_\_\_\_

### ----- Applicant Information -----

Name of League/Organization: \_\_\_\_\_

Name of Team: \_\_\_\_\_

Name of contact person: \_\_\_\_\_ Home phone: \_\_\_\_\_

Address: \_\_\_\_\_

City, State, Zip Code: \_\_\_\_\_ Work/cell phone: \_\_\_\_\_

Email: \_\_\_\_\_ Fax: \_\_\_\_\_

Alternate contacts (organization officers):

Name: \_\_\_\_\_ Address: \_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

Name: \_\_\_\_\_ Address: \_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

Organization Insurance policy expires: \_\_\_\_\_

I represent the team/league named above. I have received a copy of the Township's Park Rules & Regulations

Signature: \_\_\_\_\_ Position: \_\_\_\_\_ Date: \_\_\_\_\_

## **GUIDELINES**

1. Attach a copy of your team/league's certificate of insurance. The certificate must name the "Township of Gloucester" as the added insured (Lakeland users must also name the "County of Camden" as an added insured).
2. Attach a roster listing the names, addresses, and phone numbers of all league or team participants. If a current roster is not available, please attach your most recent one.
3. If you have not attached an insurance certificate and/or a roster, your application will remain on hold and labeled "incomplete" until all of the above information is received.
4. Submit this signed application, insurance certificate and roster to the Recreation Department by:  
Feb. 1      For all Spring & Summer Leagues;                      July 1                      For all Fall & Winter Leagues
5. Permits are prioritized by youth, and recreational leagues; and by seasonal appropriateness. Games have priority over practices.
6. Play is not permitted on fields that are rain soaked or have standing water.
7. Any unsafe facilities should be reported to the Recreation Department.

## **PARK RULES AND REGULATIONS**

- No person shall possess, distribute, or consume alcoholic beverages, drugs, or narcotics in any Township park or recreation area.
- Groups/teams of ten or more persons must apply for a permit before using Township fields, parks, municipal pool, tennis and basketball courts, hockey rinks, gazebos and other municipal owned-property.
- No person may make any field or building improvements without written permission from the Department of Public Works prior to any work being performed.
- No person shall drive, park or store any vehicle, car, truck, moped, motorcycle or bicycle on any field or open recreation area except in areas designated for that purpose.
- No person shall engage in any commercial or fund-raising enterprise, including but not limited to offering of services, soliciting, selling or peddling any liquids or edibles for human consumption. Nor may they distribute any circulars or papers; or hawk, peddle, raffle, or vend such any goods, wares or merchandise within a Township park or recreation, except when such action is approved by the Director of Recreation and all appropriate licenses have been issued by other authorities or agencies as required.
- No person shall fasten any bill, advertisement, pamphlet, or inscription within a Township park or recreation area, without written permission of the Township Council.
- All municipal parks and playgrounds are open 8:00 AM - dusk, except Veteran's Memorial Park, Gloucester Township Community Park and Point Ariel Park which are open until 10:00 PM.
- Any person, team, group, league firm or corporation violating any provision of the Ordinances shall be subject to a fine and/or imprisonment at the discretion of a court of jurisdiction.
- All fields and concession stands, being operated by any Township league or organization, must be kept clean, sanitary, and free from trash and waste.
- The use of obscene or profane languages or gestures, racial, ethnic or sexual slurs is prohibited as stated in the Code of Conduct Ordinance #0-02-38.
- Any violation of the above rules will result in:
  - 1.) A verbal warning,
  - 2.) A written warning,
  - 3.) Banned from field.