



TOWNSHIP OF GLOUCESTER

1261 Chews Landing-Clementon Rd., at Hider Lane
P.O. Box 8, Blackwood, New Jersey 08012

(856) 228-4000 • FAX: (856) 374-3527 (Clerk)
FAX: (856) 374-3528 (Finance)

DEPARTMENT OF RECREATION Application for Field/Building Maintenance and Improvements

Name of League/Organization: _____

Name of Contact Person: _____ Phone #: _____

Location of Work: _____

Description of Work: _____

Reason for Work: _____

Is Public Works to perform the requested work? _____ YES _____ NO

If not, who will perform the work? _____

***Any work not performed by Public Works may require permits. Your organization is responsible for all permits & their costs.**
Before doing any maintenance and/or improvements to Township buildings or fields, this form must be approved by the Gloucester Township Recreation & Public Works Departments. You must receive your work permit prior to performing the requested work.

***For emergency situations, please contact Public Works immediately at 856-228-3144.**

I represent the League/Organization named above. I understand the process for doing any work to the fields and buildings.

Signature of League Official: _____ Print Name: _____

Position: _____ Date: _____

Fax to Recreation, 856-782-8962 or email to rec2@glotwp.com

OFFICE USE ONLY

Date received: _____ Received by: _____

Approved: _____ Denied: _____ Date: _____

Comments: _____

Signature: _____ Work Order# _____