

# **Notice**

## **Request for Proposals/Qualifications**

### **Independent Third Party Verification of an Energy Savings Plan for the Township of Gloucester**

The Township of Gloucester (“Township”) is seeking proposals from qualified firms for the Independent Third Party Verification of an Energy Savings Plan (“ESP”) for various Gloucester Township and Black Horse Pike Regional School District (the “District”) Facilities pursuant to the Act authorizing public entities to implement energy savings improvement programs (P.L. 2009, c. 4, referred to herein as, “the Act”).

The Township and the District have participated in the Local Government Energy Audit Program through the Board of Public Utilities (“BPU”), have received a completed Energy Audit of the facilities and are in the process of developing an Energy Savings Plan (the “Plan”). The selected provider will be required to review the Plan, provide independent third party verification of that the calculation were made in accordance with BPU protocols, ensure all required elements of the Plan are covered and certify the same, all in accordance with the Act and the guidance provided in NJ Department of Community Affairs, Division of Local Government Services, Local Finance Notices 2009-11 and 2011-17, as either may be amended or restated from time to time.

The calculations of energy savings must be made in accordance with protocols for such calculation adopted by the BPU. The calculations shall include all applicable State and federal rebates and tax credits, but shall not include the cost of an energy audit and the cost of verifying energy savings.

Each bidder must be listed or qualified by the State Division of Property Management and Construction (“DPMC”) and a copy of DPMC consultant prequalification approval must be submitted with the proposal requested herein. Proposals shall include a schedule of hourly rates in addition to a lump sum for the proposed work. Proposals shall also include a summary of relevant experience on similar clean energy and energy efficiency projects and at least three references.

Proposals are due in the Gloucester Township Office of the Clerk, at the Gloucester Township Municipal Building, 1261 Chews Landing Road, Gloucester Township, New Jersey 08021 no later than Tuesday, February 26, 2014 at 11:00 a.m. EDT.