

REQUEST FOR QUALIFICATIONS

MUNICIPAL ARCHITECT

The Township of Gloucester solicits statements of qualifications for applicants for appointment as "Municipal Architect". Responses should address the general criteria and mandatory minimum criteria for the positions sought. All responses will be treated as confidential and reviewed only by the governing body, unless otherwise required by law. **Responses must be received in the Office of the Township Clerk, P.O. Box 8, 1261 Chews Landing Road, Blackwood, NJ 08012, no later than 12:00PM, Wednesday, January 30, 2013.** All responses shall be opened and announced publicly, immediately thereafter by the Township Clerk or her representative. Responses will be reviewed by the governing body. All appointments will be announced at a public meeting. Unless otherwise noted, appointments shall be for the calendar year of 2013 and subject to the execution of an appropriate contract.

GENERAL CRITERIA: The Township of Gloucester may from time to time appoint an architect to provide general services relative to architect projects as determined by the Township municipalities in New Jersey. Any experience involving municipalities in Camden County should be addressed. Any experience or knowledge of matters directly affecting architectural work in the Township of Gloucester should be addressed.

MANDATORY MINIMUM REQUIREMENTS:

1. Must have a minimum of five (5) years experience in architect work in the state of New Jersey.
2. Must have prior experience providing architect work in New Jersey municipalities.
3. Any experience in matters involving the Township of Gloucester will be considered and must be explained.
4. Must maintain a bonafide principal office in the state of New Jersey.