Township of Gloucester
Planning Board Agenda
May 10, 2016

Salute to the Flag
Opening Statement
Roll Call
General Rules
Meeting will start at 7:30 P. M.
No new applications will be heard after 10:00 P. M.
All persons testifying before the Board must be sworn in.
The Board Chairperson reserves the right to hear applications in any order

MINUTES FOR MEMORIALIZATION

Minutes for Memorialization – April 12, 2016

RESOLUTIONS FOR MEMORIALIZATION

#161011CM
Trimtec, LLC
Charter Oak

Minor Subdivision/Bulk Variance
Block: 4704 Lots: 1 & 9

APPLICATIONS FOR REVIEW

#161023CR
Gloucester Twp. School Board
Glen Landing, Mullen & Lewis School
LED Display Signs

Courtsey Review
Digital Displays
Location: 85 Little
Gloucester Rd,
1400 Sicklerville Rd.
875 Erial Rd.-
#161024CR
Blackhorse Pike Regional School District, Highland HS
Courtsey Review Erial Road Blackwood, Demo of Stadium Bleachers & Press Box & Replace with New System. Existing Storage Bldg. some renovations

O-16-07
Amending Ordinance O-20-30 NVRP New Vision Business Park District And Establish the New Vision Residential Commercial
Establish the NVBP Residential Commercial Overlay District

Meeting Adjourned
Chairman Owens called the meeting to order.
Mr. Lechner read the commencement statement.

Roll Call:

<table>
<thead>
<tr>
<th>Name</th>
<th>Attendance</th>
</tr>
</thead>
<tbody>
<tr>
<td>Mr. Dintino</td>
<td>Absent</td>
</tr>
<tr>
<td>Mr. Dority</td>
<td>Present</td>
</tr>
<tr>
<td>Mr. Guevara</td>
<td>Present</td>
</tr>
<tr>
<td>Mr. Kricun</td>
<td>Absent</td>
</tr>
<tr>
<td>Mr. Reagan</td>
<td>Present</td>
</tr>
<tr>
<td>Mrs. Washington</td>
<td>Absent</td>
</tr>
<tr>
<td>Councilman Hutchison</td>
<td>Absent</td>
</tr>
<tr>
<td>Mrs. Costa</td>
<td>Present</td>
</tr>
<tr>
<td>Chairman Owens</td>
<td>Present</td>
</tr>
</tbody>
</table>

Also present is Richard Wells, Esq., Steven M. Bach, PE, CME, of Bach Associates, PC, Board engineer and Kenneth D. Lechner, PP, AICP, Board Planner and both were qualified as experts.

Mr. Reagan was seated for Mr. Dintino.

Chairman Owens requested a motion to appoint Mr. Nowak as Recording Secretary. Mrs. Costa made the motion to approve seconded by Mr. Dority.

Roll Call:

<table>
<thead>
<tr>
<th>Name</th>
<th>Attendance</th>
</tr>
</thead>
<tbody>
<tr>
<td>Mr. Dority</td>
<td>Y</td>
</tr>
<tr>
<td>Mr. Guevara</td>
<td>Y</td>
</tr>
<tr>
<td>Mr. Reagan</td>
<td>Y</td>
</tr>
<tr>
<td>Mrs. Costa</td>
<td>Y</td>
</tr>
<tr>
<td>Chairman Owens</td>
<td>Y</td>
</tr>
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Minutes for Memorialization

Minutes from March 22, 2016.

Mr. Reagan made a motion to approve the minutes from March 22, 2016, seconded by Mrs. Costa.

Roll Call:

<table>
<thead>
<tr>
<th>Name</th>
<th>Vote</th>
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<tbody>
<tr>
<td>Mr. Dority</td>
<td>Yes</td>
</tr>
<tr>
<td>Mr. Guevara</td>
<td>Yes</td>
</tr>
<tr>
<td>Mr. Reagan</td>
<td>Yes</td>
</tr>
<tr>
<td>Mrs. Costa</td>
<td>Yes</td>
</tr>
<tr>
<td>Chairman Owens</td>
<td>Abstain</td>
</tr>
</tbody>
</table>
Resolutions for Memorialization

#061102PSP  
John H. Hooper  
Briar Lake  

<table>
<thead>
<tr>
<th>Preliminary Major Subdivision</th>
</tr>
</thead>
<tbody>
<tr>
<td>Block: 13999, Lot: 1, Block: 13901, Lot: 57 &amp; 58</td>
</tr>
<tr>
<td>Zone: R3</td>
</tr>
</tbody>
</table>

Mr. Guevara made a motion to approve seconded by Mr. Dority.

Roll Call:

Mr. Dority  
Mr. Guevara  
Mr. Reagan  
Mrs. Costa  
Chairman Owens

| Yes  
| Yes  
| Yes  
| Yes  
| Abstain |

Memorialization for Appointment

Mrs. Costa made a motion seconded by Mr. Guevara

Roll Call:

Mr. Dority  
Mr. Guevara  
Mr. Reagan  
Mrs. Costa  
Chairman Owens

| Yes  
| Yes  
| Yes  
| Yes  
| Yes |

Applications for Review

#161011CM  
Trimtec, LLC  
Briar Lake

<table>
<thead>
<tr>
<th>Minor Subdivision/Bulk Variance</th>
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<tr>
<td>Block: 4704, Lot: 1 &amp; 9</td>
</tr>
<tr>
<td>Zone: R3</td>
</tr>
</tbody>
</table>

Dennis Riley, ESQ. and Norman Rodgers, PE. sworn in and qualified.
Mr. Riley presented Exhibit A-1: Proposed re-division of land between Lots: #1 & #9
He identified an existing garage that is bisected by two property lines. The purpose of the Variance is to move the division line so that the one property Lot #9, will include the garage and an area for a proposed dwelling.
Mr. Rogers provided a description of the application including the location of the new division line and the dwelling. He explained the new division for Lot #9, would equal the other existing lots in the area which are 100ft. in depth.
Mr. Rogers provided testimony of positive and negative aspects for his client. However, there is a current hardship due to the existing irregular shape of lot #9 and the garage that's split between the two properties. Mr. Rogers agrees to the comments of the Boards professional reports. Mr. Bach reports that there are no streams or wetlands on either property. Mr. Bach states the subdivision would be recorded by deed and sub-division will not be more than 500 feet, where soil erosion would not be required. Mr. Bach inquired about cleanout? Mr. Rogers stated this is under GTMUA review. Mr. Bach asked if utilities are available? Mr. Rogers stated available on Oak Ave. adjacent to Lot#1 and would need a waiver. Mr. Wells described the standards for bulk Variance Relief.

Mrs. Costa made a motion seconded by Mr. Guevara

Roll Call:

<table>
<thead>
<tr>
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<tbody>
<tr>
<td>Mr. Dority</td>
<td></td>
</tr>
<tr>
<td>Mr. Guevara</td>
<td>Yes</td>
</tr>
<tr>
<td>Mr. Reagan</td>
<td>Yes</td>
</tr>
<tr>
<td>Mrs. Costa</td>
<td>Yes</td>
</tr>
<tr>
<td>Chairman Owens</td>
<td>Yes</td>
</tr>
</tbody>
</table>

Chairman Owens opened questions to the Public. No questions asked.

Chairman Owens opened questions to the Board. No questions asked.

Chairman Owens requested a motion to adjourn. Motion to adjourn was made by Mr. Dority seconded by Mr. Regan.

Meeting adjourned.

Respectfully Submitted,

Christopher Nowak
Recording Secretary
A RESOLUTION OF THE GLOUCESTER TOWNSHIP PLANNING BOARD MEMORIALIZING MINOR SUBDIVISION/LOT LINE ADJUSTMENT APPROVAL WITH BULK VARIANCE RELIEF FOR TRIMTEC, LLC APPLICATION NO: 161011CM

WHEREAS, on April 12, 2016 consideration was given to the application of Trimtec, LLC (hereinafter “Applicant”) for the property located at 1629 Cedar Avenue, identified on the Tax Map for the Township of Gloucester as Block 4704, Lots 1 and 9 (hereinafter “the Property”), for Minor Subdivision/Lot Line Adjustment approval to adjust the existing Lot Line between Lots 1 and 9; and

WHEREAS, the Applicant is appearing before the Board proposing to re-subdivide the existing two (2) properties and adjust the lot line to create two (2) re-shaped lots, designated as Lots 1 and 9 of Block 4704, in order to facilitate an existing garage which was constructed over the lot line; and

WHEREAS, Mr. Dennis Riley, Esq. appeared on behalf of the Applicant, and the Applicant testified that there is one (1) single-family home and one (1) garage existing on Lot 1, and the garage was built over the property line into Lot 9. The Applicant testified that the proposed lot line adjustment renders Lot 9 suitable for the construction of one additional single-family home, which would utilize the existing garage, and that limited bulk variance relief would be required; and

WHEREAS the Applicant submitted Exhibit A-1, comprising of an 11”x17” layout of the proposed lot line adjustment, for the Board’s review; and

WHEREAS the Application was open for public comment, and no members of the public spoke to the Application; and

WHEREAS, the Planning Board having received reports from professionals and other advisors to the Board including, without limitation, the Zoning Officer, Board Engineer, Board Planner, County Planning Board, Traffic Commander, Fire Marshall, Tax Assessor, Water Department and Municipal Utilities Authorities having heard testimony from the Board Planner and Board Engineer makes the following factual findings in conditionally approving the subject application for minor subdivision approval:

1. Existing Zoning: R-3 (Residential District)

2. Intended Use: Subdivision/lot line adjustment of two (2) existing lots.

3. The application implicates the following provisions of the ordinance:
a. R-3 zoning requirements under §405.F.

R-3 Zone Requirements [§405.F]:

<table>
<thead>
<tr>
<th>Standard</th>
<th>Required</th>
<th>Proposed (Lot 1)</th>
<th>Proposed (Lot 9)</th>
<th>Complies</th>
</tr>
</thead>
<tbody>
<tr>
<td>Lot size (min.)</td>
<td>9,375 sf</td>
<td>13,854.4 sf</td>
<td>12,033.7 sf</td>
<td>Yes/Yes</td>
</tr>
<tr>
<td>Lot frontage (min.)</td>
<td>75 ft.</td>
<td>102.58 ft.</td>
<td>89.5 ft.</td>
<td>Yes/Yes</td>
</tr>
<tr>
<td>Lot depth (min.)</td>
<td>125 ft.</td>
<td>116.7 ft.</td>
<td>100 ft.</td>
<td>No/Enc</td>
</tr>
<tr>
<td>Building coverage</td>
<td>20 %</td>
<td>14.5%</td>
<td>10.9%</td>
<td>Yes/Yes</td>
</tr>
<tr>
<td>Lot coverage</td>
<td>40 %</td>
<td>29.7%</td>
<td>39%</td>
<td>Yes/Yes</td>
</tr>
</tbody>
</table>

Principal Building Minimum Yard Depths and Height Limitations

<table>
<thead>
<tr>
<th>Standard</th>
<th>Required</th>
<th>Proposed (Lot 1)</th>
<th>Proposed (Lot 9)</th>
<th>Complies</th>
</tr>
</thead>
<tbody>
<tr>
<td>Front yard (min.)</td>
<td>30 ft.</td>
<td>46 ft.</td>
<td>31 ft.</td>
<td>Yes/Yes</td>
</tr>
<tr>
<td>Side yard (min.)</td>
<td>10 ft.</td>
<td>11.6 ft. / 27.1 ft.</td>
<td>16.01 ft. / 37.5 ft.</td>
<td>Yes/Yes</td>
</tr>
<tr>
<td>Rear yard (min.)</td>
<td>30 ft.</td>
<td>45.9 ft.</td>
<td>53.9 ft.</td>
<td>Yes/Yes</td>
</tr>
<tr>
<td>Usable Yard Area (min.)</td>
<td>25%</td>
<td>≥ 25%</td>
<td>≥ 25%</td>
<td>Yes/Yes</td>
</tr>
<tr>
<td>Height (max.)</td>
<td>35 ft.</td>
<td>≤ 35 ft.</td>
<td>≤ 35 ft.</td>
<td>Yes/Yes</td>
</tr>
</tbody>
</table>

4. The Board Planner reviewed the following plans:
   a. Land Development Application Form and Checklist, dated 2/29/16.
   b. Plan of Survey & Minor Subdivision, prepared by Consulting Engineer Services, dated 9/21/15.

5. The Board Planner, Kenneth D. Lechner, PP, AICP, issued a report dated March 31, 2016 recommending certain revisions, clarifications, and/or modifications to the plans with which the applicant agreed to comply to the extent that they had not done so already.

6. The Board Engineer, Steven M. Bach, PE, RA, PP, CME of Bach Associates, PC, reviewed the following plans:
   a. Land Development Application Form and Checklist, dated 2/29/16.
   b. Camden County Planning Board Application, dated 2/29/16.
   c. Plan of Survey & Minor Subdivision, prepared by Consulting Engineer Services, dated 9/21/15.

7. The Board Engineer issued a report dated March 29, 2016 indicating the need for several revisions, clarifications and/or modifications to the plan to which the applicant agreed as a condition of approval.
NOW, THEREFORE BE IT RESOLVED, after considering the foregoing facts the Board concludes that Trimtec, LLC’s Application for Minor Subdivision has substantial merit and should be approved subject, however, to the following conditions:

A) Compliance with all Township, County, State and Federal rules, regulations and ordinances.

B) Approval of all appropriate reviewing agencies including without limitation, the MUA, County Planning Board, Traffic Commander, Fire Marshall, Soil Conservation District, Department of Transportation and Police Department.

C) Compliance with the Board Engineer’s report and comments at the public hearing.

D) Compliance with the terms and conditions of the Board Planner’s report and comments at the public hearing.

E) Compliance with all representations made by the applicant at all public hearings.

F) All existing easements on the property shall be provided to the Board Solicitor for review. All proposed or required easements shall be subject to the Board Solicitor’s review and approval. All proposed or required easements for residential properties shall also be subject to three point notification (first contract of sale, deed into first home owner and plan notation.).

WHEREAS, a motion was duly made by Ms. Costa and duly seconded by Mr. Guevara to approve the minor subdivision/lot line adjustment with bulk variance relief and in accordance with the conditions as set forth above, and a roll call vote on the motion was recorded as follows:

<table>
<thead>
<tr>
<th>Those Eligible to Vote</th>
<th>Those in Favor</th>
<th>Those Opposed</th>
</tr>
</thead>
<tbody>
<tr>
<td>Chairman Owens</td>
<td>X</td>
<td></td>
</tr>
<tr>
<td>Ms. Costa</td>
<td>X</td>
<td></td>
</tr>
<tr>
<td>Mr. Dority</td>
<td>X</td>
<td></td>
</tr>
<tr>
<td>Mr. Guevara</td>
<td>X</td>
<td></td>
</tr>
<tr>
<td>Mr. Regan</td>
<td>X</td>
<td></td>
</tr>
</tbody>
</table>
CERTIFICATION

I HEREBY CERTIFY that this resolution of memorialization being adopted by action of the Board on this 10th day of May 2016 represents a true and correct copy of a resolution adopted by the Gloucester Township Planning Board at a meeting held on the 12th day of April 2016.

KENNETH LECHNER, SECRETARY
April 20, 2016

Re: Gloucester Township School Board
Glen Landing, Mullen & Lewis School
LED Display Signs

Dear Mr. Lechner:

As you are aware this office represents Gloucester Township School District. I am requesting that you put the Gloucester Township School District on your May 10, 2016 planning board agenda for an informal presentation. Essentially the school is seeking to replace their existing signs located at the Glen Landing, Mullen and Lewis School's. The signs will be constructed to replicate the existing structures only to have digital displays instead of the current static signage. I will be present along with the Superintendent of the Schools John Bilodeau and will provide you and the planning board with mockups of the replacement signs. Please advise if this date is acceptable.

Very truly yours,
WADE, LONG & WOOD, LLC

[Signature]

JOHN D. WADE

JDW/tm
cc: John Bilodeau
**DESCRIPTION**

4x8" Double Sided TekStar 24x112 Full Color with 12" Deep, Hinged Extruded Aluminum Cabinet and Thermoformed Makrolon SL Faces Decorated on Inside Surface with 3M Vinyl Graphics.

**Face / Cabinet Details**

Internal TekStar Cabinet with Complete LED Display Assembly, 20mm 24x112 Color

**Electrical Information**

Horizontal Lamp Illumination with Electronic Ballast(s)

LED Communication Method: Short-range Wireless; connectivity requires line-of-sight between sign antennas and wireless device antenna mounted on building by customer. Maximum distance of 1,500 feet between antennas.

One 20 Amp Circuit, 120 Volts; Max Draw: 12.14 Amps

DayStar Controller and DayStar Media Software Included

**Structural Details**

Mount Style: Dual Leg Mount

Mount Size:

- Leg Width: 2 Ft 8 In
- Minimum Wind Load Rating: 120mph, Exposure B

Cov’ing (Creates Pedestal Appearance)

- Leg Height: 3 Ft 6 In
- Overall Sign Height: 7 Ft 6 In

**Miscellaneous Items**

Addresses added to Lewis & Glen Landing

**Special Instructions:**

Price includes (2) Double-Sided Pedestal Base Signs & 1 Double-Sided Cabinet Only Sign

24x112 Full Color Displays w/Wireless Communication Methods

ALL 3 Signs to have #7 Trim this is included in Price

DISTRICT MULTI-SIGN DISCOUNT

**Investment:**

Unless otherwise noted in Special Instructions, these prices are valid for 60 days.

Freight, storage, other freight services and applicable sales tax will be added to your invoice.

Organizations exempt from sales tax must include exempt certificate with order.

**Shipping Terms:** F.O.B. Origin

Payment Terms: 50% Down, Balance due 10 days after shipment
Mr. Kenneth Lechner  
Township Planner  
Gloucester Township  
1261 Chews Landing Road  
Blackwood, NJ 08012

RE: Black Horse Pike Regional School District  
Highland HS Stadium Bleacher and Press Box Replacement Project  
SP# 0390-020-16-1000  
GA# 14-13

Dear Mr. Lechner:

This letter is to notify you that the Board of Education is currently seeking New Jersey Department of Education approval to demolish the existing Home and Visitor Stadium Bleachers and Press Box and replace them with a new system that is also ADA compliant. The existing storage building under the Home bleacher side will be retained and receive some renovations. The enclosed drawings depict the proposed improvements.

In accordance with N.J.A.C. GA: 26-7.1 and 7.2, we have enclosed a complete copy of the NJ Department of Education Other Capital Project application for your review and information.

We would welcome the opportunity to answer any questions that you or the board may have with regard to this project.

Thank you for considering our request.

Very truly yours,

ROBERT N. GARRISON, JR.

cc: Mr. Dan Long, Esq.-Board Solicitor
Welcome to the NJDOE's School Facilities Project Application with Guidance Documents

Before using this application, read the various steps outlined on sheet entitled "Process-010".

To Obtain a State Project Number:
1. Complete Welcome Form-001, Transmittal Form-104A or 1b, 4 Project Application Form-120, Pre-Development Request-110.
2. e-mail apps. to Project_App@doe.state.nj.us

For SDA Use Only:
- Private schools: Use SIC Code
- Public schools: Use NAIC Code

To obtain the Project Number:
- Use Transmittal Form-104A or 1b
- Use Pre-Development Request-110
- Use Project Application Form-120

For SDA Use Only:
- Private schools: Use SIC Code
- Public schools: Use NAIC Code

To request a Project Number:
- Use Transmittal Form-104A or 1b
- Use Pre-Development Request-110
- Use Project Application Form-120

For SDA Use Only:
- Private schools: Use SIC Code
- Public schools: Use NAIC Code

Apply for a Project Number:
- Use Transmittal Form-104A or 1b
- Use Pre-Development Request-110
- Use Project Application Form-120

For SDA Use Only:
- Private schools: Use SIC Code
- Public schools: Use NAIC Code

Temporary Occupancy:
- Use Pre-Development Request-110
- Use Project Application Form-120

For SDA Use Only:
- Private schools: Use SIC Code
- Public schools: Use NAIC Code

If SDA District - explain scenario:
- This Applic submitted by SDA work performed by A/E who was hired by the SDA to perform work on behalf of School District
- This Applic submitted by School District personnel Requesting Pre-Development services to be performed by SDA
- This Applic submitted by A/E who was hired by the District under SDA Grant
- This Applic submitted by A/E who was hired by the District for other Capital Project

Explanation/Uses of Forms Pertinent to this Request or Application:
- Form AIA Index-002
  - District or A/E use: Review carefully for critical information & assistance
  - SDA use: Review carefully for critical info.
- Form S/PIC 001
  - Welcome; Required with all Project Applications ("Project App") & all Pre-Developments Requested ("Pre-Dev Request")
- Form S/PIC 150
  - Use Transmittal Form-104A or 1b: Required with all Project Apps
- Form S/PIC 120
  - Project Application: Required for all Project Applications (NOT Pre-Development Request)
- Form S/PIC 121
  - Various Project Submission Checklists - Your guide to exact submission requirements, for all Project Apps
- Form S/PIC 122
  - Project Schedule: Required for all Project Apps
- Form S or F 124
  - Request for Local Release of Plans Form - required when UCC review of Project is requested to be undertaken by Local Code Official. Applies to Non-SDA managed projects only
- Form S/PIC 130
  - Project Cost Estimate Summary Form (For both New Construction or Renovation) - Required for all Project Apps
- Form S/PIC 131
  - Rehabilitation Details Cost Estimate Form (Pre-Dev Only) - Required in addition to DOE-130 for All Rehab Projects

KEY:
- 1 Form required at Project initiation (Request for SPIC)
- S Form required at Schematic Project Ap Submission
- F Form required at Final Project Ap Submission
- C Form required at Close-out

For Additional Information - Click on DOE link at top of sheet!
9. More Project and Contact Information:

- **Project Title:** Highland HS 2018 Stadium Bleacher & Partia
- **Project Street Address:** 400 Earl Road
- **Lot / Block:** 0
- **City:** Blackwood, NJ
- **Zip Code:** 8082

- **Contact:** Ms. Jean Grubb
- **Contact Title:** School Business Admin/Bd Sec
- **Contact Telephone:** (609) 227-4106
- **Fax:** (609) 227-4625
- **E-mail:** jgrubb@blackwoodnj.org

- **A/E Firm:** Garrison Architects
- **A/E Contact & Title:** Robert N. Garrison, Jr./President
- **A/E Telephone #:** 856-386-6206
- **A/E Fax #:** 856-386-6205
- **A/E E-Mail:** RGarrison@Garrisonarch.com

To be Completed by SDA for SDA Managed Projects Only:

- **SDA Division:**
- **SDA Contact:**
- **SDA Phone #:**
- **SDA Fax #:**
- **SDA E-Mail:**

10. Brief Description of Project:
Demolish the existing Home and Visitors Side Stadium bleachers and remove the existing shallow concrete footings, ramps and walkways. Protect the existing masonry storage building under the Home bleachers and replace the shingled roof on that building. Install new steel bleacher framing structure (1,100 seats) over the existing Home Side storage building and construct a new press box on top of that structure. On the Visitors side provide new ADA compliant seating (400), ramps, etc. New concrete walkways, signage, etc. as required. Remove the existing HS 2nd floor EPDM roof to the structural deck 50,875 sf and install new tapered insulation, an SBS Modified roofing system, Drains, Perimeter metal, etc. Interior door and hardware replacement for the Auditorium doors and replacement of the existing Boys and Girls locker room lockers with new units.

11. Detailed Scope of Work (including list of program spaces proposed to be constructed new or renovated for existing schools):
Demolish the existing Home and Visitors Side Stadium bleachers and remove the existing shallow concrete footings, ramps and walkways. Protect the existing masonry storage building under the Home bleachers and replace the shingled roof on that building. Install new steel bleacher framing structure (1,100 seats) over the existing Home Side storage building and construct a new press box on top of that structure. On the Visitors side provide new ADA compliant seating (400), ramps, etc. New concrete walkways, signage, etc. as required. Remove the existing HS 2nd floor EPDM roof to the structural deck 50,875 sf and install new tapered insulation, an SBS Modified roofing system, Drains, Perimeter metal, etc. Interior door and hardware replacement for the Auditorium doors and replacement of the existing Boys and Girls locker room lockers with new units.

12. Estimated New Construction:_______ Gross Square Feet

13. Referendum Information, if applicable:

- **Proposed Year:**
  - January (4th Tuesday)
  - March (2nd Tuesday)
  - April (3rd Tuesday)
  - September (Last Tuesday)
  - December (2nd Tuesday)
  - None

14. APPLICATION FOR GRANT FUNDING
Complete this section only if you are a Regular Operating District requesting consideration for grant funding. The previous process for grant funding allocations has changed significantly. For a school facilities project to be considered for grant funding, the proposed scope of work must be 100% eligible for State support and be included in one of the priority "levels" described in Section 12B. If the project scope is not 100% eligible for State support and/or the scope of work is not included in one of the three prioritization levels, the project will not be considered for grant funding. However, a district may request debt service aid if the proposed scope of work, or a portion of the proposed scope of work, is eligible for State support. Please review the grant funding information available on the Office of School Facilities website page at http://www.nj.gov/education/facilities for additional information, including the application process, eligibility, and critical deadlines.

A. Grant Funding Priority Levels and Proposed Scope of Work: Indicate the proposed project scope of work in accordance with the three grant funding prioritization levels. If the proposed scope of work is not applicable to any of the prioritization levels and/or is not 100% eligible for State support, the project does not qualify for grant funding. If the project has work applicable to more than one level, the project will be prioritized in the lower level. Please note that the Department will not confirm the district's priority level selection or make a final determination concerning priority level prior to grant approval or rejection notification.

**LEVEL ONE**
- Critical capital maintenance needs and program mandates
  - Upgrades to essential building systems (Structural, HVAC, electrical, plumbing systems; includes required refinishing work)
  - Building skin (Repair or replacement of roof, windows, masonry, etc.)
  - Building code issues
  - ADA upgrades (incl. site and building access, toilet room renovations)
  - Hazardous materials abatement
  - Security and communications systems (incl. essential systems such as public address, telephone, security; Excludes program space relocation)
  - Site drainage (To remediate an existing problem; Not in conjunction with new construction)
  - Elementary school playgrounds (Upgrades to existing playgrounds only; Not applicable for new playgrounds)
  - Renovated or new early childhood classrooms (See Grant Funding Guidelines at http://www.nj.gov/education/facilities)
  - Special population needs (See Grant Funding Guidelines at http://www.nj.gov/education/facilities)

**LEVEL TWO**
- Renewal of existing buildings, overcrowding, and improving quality of instructional spaces
  - Repair/replacement of existing building systems and components not included in Level One.
  - Existing site upgrades, excluding athletic fields and tracks (incl. upgrades to paving, sidewalks, fencing, security lighting)
  - Renovation and/or new construction of capacity-generating classrooms (Must pertain to at least 75% of impacted square feet)
  - Technology infrastructure upgrades (Per Department's Technology Plan; Does not include equipment)

WELCOME FORM, PAGE 2259
LEVEL THREE
Major school facilities projects involving renovation and new construction.
Projects will be ranked in accordance with various educational criteria. Grant allocations will depend upon demand.

☐ Renovation and/or new construction project (Proposed new square foot must be 100% eligible for State support.)

General Description: ____________________________
Proposed Grades: ____________________________

B. Proposed Funding of Local Share: Select one below. (Status of local share does not impact grant eligibility or prioritization.)
☐ Pending referendum (Complete item 13 on page 2.)
☐ Local share funded in current budget.
☐ Local share to be funded in next budget.

15. District, BOE and A/E Contact Information (THIS MUST BE COMPLETED FOR ALL PROJECTS):

District Chief School Administrator:
Name: Dr. Brian Reali
Phone: (856) 227-4106
Fax: (856) 227-5831
Email: breali@ bkrecsd.org
CSA Mailing Address:
580 Earl Road
Blackwood, NJ 08012-4599

District Business Administrator:
Name: Mr. Jean Grubb
Phone: (856) 227-5831
Fax: (856) 227-5836
Email: jgrubb@ bkrecsd.org
EA Mailing Address:
580 Earl Road
Blackwood, NJ 08012-4599

District Board President:
Name: Dr. Mark Schmitz
Phone: (856) 227-5160
Fax: (856) 227-6832
Email: mschmitz@ bkrecsd.org
Board Mailing Address:
580 Earl Road
Blackwood, NJ 08012-4599

A/E Firm Mailing Address:
Garrison Architects
713 Creek Road
Bellmawr, NJ 08031

IN THE CASE OF A PRIVATE SCHOOL FOR THE DISABLED:
"Chief School Administrator" shall be the Executive Director & BOE shall be the Board of Trustees, & All Projects shall be "Other Capital" and include all requirements for an "Other Capital" Project – except these items are not required: Cohort-Survival Enrollment, Room Inventory, and Feasibility Study.

16. Send electronic files to DOE at the following email address:
project_app@doe.state.nj.us

NOTE: THIS ELECTRONIC APPLICATION MUST BE E-MAILED TO DOE IN ADVANCE OF ANY "PAPER" PROJECT APPLICATION SUBMISSION. ANY SUBSEQUENT CHANGES TO THE APPLICATION MUST ALSO BE TRANSMITTED ELECTRONICALLY.
TRANSMITTAL FORM 100A
FORM DOE-100A. Use for Projects in Regular Operating Districts
And Districts Requesting Predevelopment Services

***THIS FORM TO ACCOMPANY ALL 'PAPER' SUBMISSIONS TO NJDOE for Non-SDA Projects & Predevelopment Requests***

Project and District Information

County: CAMDEN / 7  
District Name: BLACK HORSE PINE REGIONAL  
School Name: Highland High School  
School Code: 020  
Project Title: Highland HS 2015 Stadium Bleacher & Parking  
Project Address: 250 Eml3 Road  
Municipality: Blackwood, NJ  
Zip Code: 08012  
District Contact: Ms. Joan Grubb  
Contact Title: School Business Admin/Bus Sec  
District Telephone #: (609) 227-4106  
District Fax #: (609) 227-8835  
District E-Mail: mgrubb@bhpsd.org  
A/E Firm: Garrison Architects  
A/E Contact: Robert D Garrison Jr/P homeowner  
A/E Phone #: (609) 396-6200  
A/E Fax #: (609) 396-6205  
A/E E-Mail: RND-RG@Garrison.com

Provide a Brief Description of Project:
Demolish the existing Home and Visitor's side stadium bleachers and remove the existing shallow concrete footing ramps and walkways. Protect the existing masonry storage building under the Home bleachers and replace the shingled roof on that building. Install new steel bleacher framing structure (1,100 seats) over the existing Home side storage building and construct a new press box on top of that structure. On the Visitor's side:

1. Project Component(s):
- School Facilities Project
- Other Capital Project (no state funding)
- Emergency Project
- Land Acquisition
- Disposal of Land/Building Request
- Closing of School Facility Request
- Energy Service Project

2. Submission Includes:
- Project Initiation Request for SPI
- Predevelopment Request (SDA Project only)
- Project Application (Schematic)
- Project Close-out
- Change Order Request
- LRFF Amendment Request

3. Note Primary Attachments:
- Construction Schedule
- Financial Statement
- Final Plans
- Final/Pre Construction Drawings
- Other:

4. Note Other DOE Forms included with THIS TRANSMITTAL (Check all that apply, Utilize Checklists to verify Requirements):
- 001 FORM DOE-001
- 002 FORM DOE-002
- 003 FORM DOE-003
- 100A TRANSMITTAL FORM FOR NON-SDA PROJECTS
- 100B TRANSMITTAL FORM FOR SDA PROJECTS
- 110 PRE-DEVELOPMENT SERVICES REQUEST AND CHECKLIST
- 120 PROJECT APPLICATION
- 121 SCHOOL FACILITIES PROJECT SUBMISSION CHECKLIST
- 122 SCHOOL SCHEDULE FORM
- 123 FINAL EDUCATIONAL REVIEW FEES SCHEDULE
- 124 REQUEST FOR LOCAL RELEASE OF SCHOOL CONSTRUCTION PROJECT
- 125 EDUCATIONAL VARIANCE APPLICATION AND CHECKLIST
- 126 TEMPORARY FACILITIES APPLICATION AND CHECKLIST
- 130 SUMMARY COST ESTIMATE FORM
- 131 DEMOLITION REHABILITATION COST ESTIMATE FORM

5. Transmittal Authorization:
Transmitted by District Representative
Transmitted by District Representative

6. Additional Comments regarding Project Transmittal:

7. District Board of Education Information (THIS MUST BE FILLED OUT IN ALL CASES):
District Chief School Administrator: Dr. Brian Reep
Name: Dr. Brian Reep
Phone: (609) 227-4106
Fax: (609) 227-8835
Email: breep@bhpsd.org

District Business Administrator: Ms. Joan Grubb
Name: Ms. Joan Grubb
Phone: (609) 227-4106
Fax: (609) 227-8835
Email: mgrubb@bhpsd.org

District Board President: Dr. Mark Schmitz
Name: Dr. Mark Schmitz
Phone: (609) 227-4106
Fax: (609) 227-8835
Email: mshmitz@bhpsd.org

Form DOE-100A Transmittal Form Page 1 of 1
### Project Application

#### Project and District Information

**County:** CAMDEN  
**District Name:** BLACK HORSE PIKE REGIONAL  
**District Number:** 2090  
**School Name:** Highland High School  
**School Code:** 026  
**Project Title:** Highland H.S. 2016 Stadium Bleachers & Part  
**Project Address:** 450 Earl Road  
**Municipality:** Blackwood, N.J.  
**Zip Code:** 08012  
**District Contact:** Ms. Jean Grubb  
**Contact Title:** School Business Admin/Educ. Sec.  
**District Telephone #:** (856) 227-4106  
**District Fax #:** (856) 227-4325  
**District E-Mail:** jgrubb@bpcreation.org  
**A/E Firm:** Gammon Architects  
**A/E Contact:** Robert N. Garrison, Jr./President  
**A/E Phone #:** (856) 360-6230  
**A/E Fax #:** (856) 227-4325  
**A/E E-Mail:** rnjgjr@gammonarch.com

#### Brief Description of Project:

Demolish the existing Home and Visitors Side Stadium bleachers and remove the existing shallow concrete footings, lamps and walkways. Project the existing masonry storage building under the Home bleachers and replace the building along with the one story masonry structure (1160 seats) over the existing Home Side Storage building and construct a new press box on top of that structure on the Visitor side.

1. **District Type(s):**  
   - Identified on "Welcome-001" worksheet  
   - SDA District  
   - Regular Operating School District  
   - Level ll District  
   - Other:  

2. **Identification of Project(s) from District’s LRFP:**  
   - Project not consistent with LRFP - Amendment Required

3. **Project Type:**  
   - School Facilities Project (N.J.A.C. 6A:26-3.2)  
   - Other Capital Project (N.J.A.C. 6A:26-3.12)

4. **Status of District’s LRFP:**  
   - Draft Determination issued by DOE  
   - Final Determination issued by DOE  
   - LRFP in Progress or Amendable  
   - LRFP Incomplete or Deficient

5. **Type of Facility:**  
   - Educational School Facility  
   - Other Facilities (i.e., offices, garage, storage, etc.)

6. **Project Scope (Check all that apply. Identify ONE TIER classification for New and Rehabilitation Component per N.J.S.A. 18A:7G-7(m)):**

   **6A. New Construction Component: New GSF**
   - Addition
   - Acquisition of Existing Facility (and)

   **6B. Rehabilitation Construction Component(s):**
   - Renovation and/or Alteration

   **6C. Temporary Space:**
   - Type(s) of Temporary Space requested:
     - Temp. Classroom Unit (TCU)
     - Temp. Leased Space (p/o facility)
     - Temp. Leased Facility (p/o facility)
     - Temp. Use of Substandard Existing Space

7. **Additional Project Characteristics (From "Welcome-001" tab, provide additional information if required):**  
   - Temporary Project (N.J.A.C. 6A:26-3.16)
   - Temporary Facilities (N.J.A.C. 6A:26-3.14)

8. **Local Funding Sources (Check all that apply):**  
   - Capital Outlay  
   - Lease Purchase (Only less than 5 years is allowed, comply w/ all requirements of N.J.A.C. 6A:26-10)
   - Long Term Debt  
   - Unexpected Bond Proceeds (Delegation approval is required for State Funding eligibility)
   - Other

8b. **State Funding Sources (Select only ONE of the following):**  
   - DOE Debt Service Aid (N.J.S.A. 18A:7G-9)
   - SDA Grant County Vocational Rehabilitation Fund (N.J.A.C. 6A:26-11.2)
   - Project to be constructed by SDA (N.J.A.C. 6A:26-11.2)
   - No State Funding
   - Other

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**FORM DOE-120 . PROJECT APPLICATION: Page 1 of 2**
LRFP Amendment Request Form
(For LRFPs with "Approved" Status Only)

County: Camden
District Name: Black Horse Pike Regional
District Number: 0390
Submitted by: Bob Garrison, Jr
Signature:

A. CONTACT INFORMATION

District Contact: Ms. Jean Grubb
Contact Title: SBA
Address: 580 Erial Road
City, State, Zip Code: Blackwood, NJ 08012
Phone Number: 856-227-4106
Fax Number: 856-227-6835
Email: jgrubb@bhprsd.org

Consultant Contact: Bob Garrison, Jr
Firm Name: Garrison Architects
Address: 713 Creek Road
City, State, Zip Code: Bellmawr, NJ 08031
Phone Number: 856-396-6200
Fax Number: 856-396-6205
Email: RNGJR@Garrisonarch.com

B. PURPOSE OF PROPOSED AMENDMENT (Check all applicable.)

☑ Address a proposed capital maintenance project (change to LRFP website "systems" actions).
☐ Address a proposed educational project involving a change to the proposed room inventory.
☐ Fulfill LRFP reporting requirements per N.J.S.A. 18A: "7G-4 (a), in which a district is required to amend its LRFP at least once every five years to update enrollment projections, building capacities, and health and safety conditions.
☐ Update inventory (no change to proposed work).
☐ Other:

C. GENERAL DESCRIPTION OF PROPOSED AMENDMENT

Describe the proposed changes to the approved LRFP:

Add project: Triton HS Interior HC ramp, Highland HS Stadium Bleacher and partial roof replacements.

D. REQUIRED LRFP WEBSITE UPDATES (Check all applicable.)

☐ Proposed Enrollments / School Grade Alignments (Enrollment projections must be updated to include current school year if the LRFP is being amended for an educational project or to fulfill five-year reporting requirements per N.J.S.A. 18A: 7G-4.)
☐ Early Childhood Community Provider (ECCP) Survey Data (Required if ECP4 District and the LRFP is being amended to fulfill five-year reporting requirements per N.J.S.A. 18A: 7G-4.)
☐ Inventory data for all district schools.
☑ Inventory data for the following select district schools: Highland and Triton High Schools.
☐ Proposed inventory for a potential new school.
☐ Non-school data (administrative buildings and other assets not associated with a particular school).

Mail completed form to: Jacinta DeCohen, Department of Education, Office of School Facilities, P.O. Box 500, Trenton, NJ 08625-0500 or email to project_app@doe.state.nj.us. DO NOT FAX.
FORM DOE-120

Project Application (continued)

9a. General Information (applicable to all projects):
Grades housed at School:
Existing: __________ Proposed: __________

9b. General Information (NEW construction only):
# Unhoused Students Being housed:
Area Allowance: ______ (GSP/student)
by new construction:

10. Referendum Information (if applicable):
- Proposed Year:
  - January (4th Tuesday)
  - March (3rd Tuesday)
  - May (1st Tuesday)
  - None

One or More Checklists AND THE TRANSMITTAL Must Accompany This Form when sending your submission package to the NJDOE.

Please review all checklists to verify which are applicable. They Include:
- School Facilities Project Submission Checklist
  DOE Form - 121
- Various Land Acquisition and Disposal and Facility Closing Checklists
  DOE Forms - 150, 151, 152
- Various Land Acquisition and Disposal and Facility Closings
  Use Forms-150, -151, and -152 to I.D. additional submission requirements for projects involving Land Acquisition/Disposal or Facility Closings
- Temporary Facilities Submission Checklist:
  DOE Form - 126
- Use Form-126 to I.D. additional submission requirements for projects involving temporary facilities
- Pre-Development Services Request: This is ALWAYS required for all Districts required to use the Authority.
  If this is a Pre-Development Application (e.g. "request for Pre-Development Services") DO NOT USE THIS APPLICATION FORM. Instead, go to DOE Form-110, and utilize that in place of this form, because a request for pre-development services does not constitute a project application, but, rather, is a request for services prior to a project application.

Project Application Notes

SDA Districts (N.J.C.6:6-26-3.9d)
1) Prior to project submission, a Pre-Development request must be filed, and activities must be undertaken by the SDA. One exception is Other Capital Projects approved by the Abbott District's DOE Budget Manager.

Executive Order 215 of 1998 ("EO-215")
1) Projects approved for Preliminary Eligible Costs by DOE on or before December 18, 2001 are exempt from the requirements of Executive Order 215 per Executive Order 137 of 2001.
2) Projects initiated by the State, as well as school facilities projects in which the State is granting at least 20 percent financial assistance and which meet certain cost thresholds (as in 3 and 4 below) and which are not otherwise exempted (as in 5 below), are required to comply with EO-215, including the preparation and submission of either an environmental assessment or an environmental impact statement, as applicable.

NOTE: The assessment or impact statement shall be prepared as early in the planning and design process as possible, but in all cases submission and review must be completed prior to site preparation and/or any construction activity for the project.

In the case of a project to be funded by the State, review of the assessment/impact statement must be completed by the DOE prior to awarding any financial assistance for the commencement of site preparation and/or any construction activity.

If the school facilities project is approved by NJDOE, the district must submit to NJDOE the assessment/impact statement for their submission to NJDOE with sufficient time to review per EO-215, prior to site preparation or any construction activities or receipt of State funds for same.

3) Projects are subject to a Level I Environmental Assessment requirement if total construction cost > $1 million
4) Projects are subject to a Level II Environmental Impact Statement requirement if total construction cost > $5 million, and more than 5 acres of land is disturbed.
5) Exemptions include: (a) maintenance, or repair projects; (b) facilities or equipment replaced in kind at the same location; (c) Renovations or rehabilitation of existing buildings; (d) Expansion or additions of existing buildings provided that the expansion or addition does not increase the building's capacity by more than 25% (e) Projects subject to review pursuant to the provisions of the Coastal Area Facility Review Act (CAFRA) as the Municipal Wastewater Treatment Financing Program, (f) Projects which will require a full environmental impact statement pursuant to National Environmental Policy Act (NEPA), (g) projects classified as categorical exclusions pursuant to regulations promulgated in accordance with NEPA; or (h) Projects involving loans or tax exempt financing to private sector applications by departments, agencies or authorities of the State.

Additional Comments:

FORM DOE-120 - PROJECT APPLICATION: Page 5 of 2
STATE OF NEW JERSEY  
DEPARTMENT OF EDUCATION - CHIEF OF STAFF  

SCHOOL FACILITIES PROJECT SUBMISSION CHECKLIST  
(Other Checklists may also apply. Read the checklist and DOE Forms-001, 002 & 010.)  

Project and District Information  

County: CAMDEN  
District Name: BLACK HORSE PIKE REGIONAL  
District Number: 0390  
School Name: Highland High School  
School Code: 020  
Project Title: Highland HS 2016 Stadium Bleacher & Partial  
Project Address: 450 Erial Road  
Municipality: Blackwood, NJ  
Zip Code: 8021E  

District Contact: Ms. Jean Grubb  
Contact Title: School Business AdminBd Sec  
District Phone #: (856) 227-4106  
District Fax #: (856) 227-8205  
District E-Mail: jgrubb@hbpisd.org  

A/E Firm: Garrison Architects  
A/E Contact: Robert N Garrison, JrPresident  
A/E Phone #: 856-396-0200  
A/E Fax #: 856-396-0205  
A/E E-Mail: Rnj@Garrisonarch.com  

Brief Description of Project:  
Demolish the existing Home and Visitors Side Stadium bleachers and remove the sixty shallow concrete footings, ramps and walkways. Project the existing masonry storage building under the Home bleachers and replace the shingled roof on that building. Install new steel bleacher framing structure (1,100 seats) over the existing Home side storage building and construct a new press box on top of that structure. On the Visitors side add all project submissions to be in Quadruplicate (4 sets), except for Project Application Form, Checklists and Fees, which require only the original to be sent. However, if you are requesting release to the Local Code Official, please submit one original and two copies of that form. PLEASE NOTE THAT ALL PLANS ARE TO BE FOLDED, NOT ROLLED, WHEN SENT TO THE NJDOE.  

IF THIS PROJECT HAS NO CONSTRUCTION COMPONENT, BUT INVOLVES ONLY LAND ACQUISITION, LAND DISPOSAL, OR CLOSING OF A SCHOOL FACILITY, DO NOT USE THIS FORM, BUT INSTEAD UTILIZE FORMS 150, 151 AND 1 OR 152.  

1. INITIAL (Ed-Spec & Schematic) PROJECT SUBMISSION REQUIREMENTS for All Projects:  
   - Completed Form DOE-001 (Welcome Form)  
   - Completed Form DOE-109A (Transmittal - Non-SDA Projects), OR,  
   - Completed Form DOE-109B (Transmittal - SDA-Managed Projects)  
     For delegated projects under 13A grant, submit copy of the  
     notification of grant execution issued by SDA.  
   - Completed Form DOE-120 (Project Application)  
   - Completed Form DOE-121 (This Checklist Form)  
   - Completed Form DOE-122 (Project Schedule)  
   - Completed Form DOE-130 (Project Cost Estimate Summary Form);  
     This must be signed by the both BA and A/E.  
   - IF Rehabilitation involved: Completed Form DOE-131 (Rehabilitation Costs Form) in addition to Form DOE-130  
   - A Resolution of the district board of education approving the submission of the project to DOE, including any Temporary  
     Spaces, if applicable. IF Other Capital Project, Resolution must state that the Project is "Other Capital" & DOE is not  
     seeking state funding and amendment to the LRFP if applicable; (Board Resolution must be both signed and sealed)  
   - A copy of dated transmittal letter indicating submission of project documents to the county superintendent  
     (superintendent of the county in which school is located)  

   - A copy of the transmittal letter indicating the date of plan submission to the local planning board (s), whenever a TCU is to  
     be constructed or the building footprint, volume, pedestrian or vehicular access, or amount of impervious area within the site are altered  
     by the project (if applicable)  
   - IF this is an Energy Service Project: Comply with all requirements of N.J.A.C. 6A:28 (Chapter 10)  
   - IF this is an "Emergent Project: Letter from the County Superintendent with his/her declaring the project "Emergent"  

2a. For Projects That DO NOT REQUIRE Educational Adequacy Review submit the following:  
   (Non-Educational Temporary Space, Capital Maintenance, Renovation of non-educational Spaces, etc.):  
   - Optional: Completed Form DOE-124 (Authority Projects must be reviewed by DCA); Must be signed by both  
     chief school administrator and municipal code enforcing agency chief  
   - A description of each of the functional components of the school facilities project (a detailed scope of work)  
     signed by Chief School Administrator and Board President. Submit as an attachment (in lieu of Educational Specifications)  
   - Four sets of schematic plans. Drawing's Cover sheet must be signed by Chief School Administrator and Board President.  
   - NOTE: Projects that do not impact educational adequacy do not require a Final Plan Submission.  

   FORM DOE-121 - SCHOOL FACILITIES PROJECT SUBMISSION CHECKLIST: Page 1 of 4.
SCHOOL FACILITIES PROJECT SUBMISSION CHECKLIST

(Larger Check-boxes indicate required attachments, but are for DOE use only.

For Projects that DO REQUIRE Educational Adequacy Review submit the following:
1. EDU Temporary Space, New Construction, Additions, Land Acquisition, Acquisition of existing building, Renovation and/or Alteration of educational spaces, ADA, .... for complete listing, see N.J.A.C. 6A:26-5.1:
   - If Design Includes EDU Variance: Submit Form-125 w/ attachments: Must be signed by A/Ed and Chief School Administrator
   - If the project includes new construction, if last approved Cohort is older than one year, an updated Cohort-Survival Enrollment Projections is required; Must be certified (signed) by the Demographer or Chief School Administrator. Email DOE-Version cohort spreadsheet to County Manager
   - Four sets of Educational Specifications (Include Temporary Edu' Space if applicable): Cover Page signed by Chief School Administrator.
   - Four sets of Schematic Plans (Include Temporary Edu' Space if applicable): Each Sheet signed and sealed by A/E, Cover Sheet signed by the Chief School Administrator & Board President
   - Identification and description of any spaces that exceed the facilities efficiency standards for which the district is seeking approval as additional space pursuant to N.J.A.C. 6A:26-3.3.
   - LRDP Amendment Request Form if applicable: This form must be accompanied by a board resolution.
   - Form DOE-140: Submit to DOE with a dated transmittal indicating this form was sent to the Office of Bilingual Education and Equity Issues. A copy of this form shall be submitted to DOE.
   - For all New Construction only: Provide a completed Functional Capacity Worksheet of existing spaces in current facilities; District MUST utilize DOE's latest version of the Functional Capacity Worksheet (web-link provided on DOE Form-002) and email to County Mana
   - For all New Construction in Lieu of Rehabilitation only: A feasibility study;
     If applicable, submit an attachment that details the reasons why new construction is required and existing structure(s) cannot be rehabilitated

3. MORE INITIAL PROJECT SUBMISSION REQTS. ONLY for Projects That include ACQUISITION OF LAND:
   - Land Acquisition Application and Checklist (DOE Form-150) and all required supporting documents as outlines on Form-150
     NOTE 1: If the project includes land previously purchased by DOE but District did not acquire the land within eight years period following date of the DOE approval, then District must provide DOE Form-150 and all supporting documents
     NOTE 2: If the project includes new use of land previously acquired by the District, then must provide DOE Form-150 and all supporting documents

4. MORE INITIAL PROJECT SUBMISSION REQTS. ONLY for Projects That include DISPOSAL OF LAND:
   - Land Disposal Application and Checklist (DOE Form-151) and all required supporting documents as outlined on Form-151

5. MORE INITIAL PROJECT SUBMISSION REQTS. ONLY for Projects That include CLOSING OF A SCHOOL FACILITY:
   - School Facility Closed Application and Checklist (DOE Form-152) and all required supporting documents as outlined on Form-152
     NOTE: For the purposes of NJDOE review and approval, Closings of a School Facility will not require any Final Review

6. MORE INITIAL PROJECT SUBMISSION REQTS. ONLY for Projects That include TEMPORARY FACILITIES:
   - Temporary Facilities Checklist (DOE-126) and all required supporting documents as outlined on Form-126

7. Deleted

8. MORE INITIAL PROJECT SUBMISSION REQTS. ONLY for Projects that involve ENTIRELY NEW SCHOOLS:
   - Domestic Security and Preparedness Guidelines shall be followed per the Domestic Security Preparedness Act Best Practices
     NOTE 1: For New Schools Only
     NOTE 2: It is the District's Design Consultant's responsibility to coordinate the Domestic Security Preparedness design guidelines with all applicable codes including, but not limited to, N.J.UCC and N.J.A.C. 6A:26. In the event that a conflict between Domestic Security Preparedness design guidelines and applicable code arise, the applicable code will prevail. Domestic Security Preparedness certification may be required for the construction.
     - Certification by the Architect or Engineer that it is both the District and the A/E's intent to comply with the Best Practices

(Click on this DCA logo to download guidelines)
**SCHOOL FACILITIES PROJECT SUBMISSION CHECKLIST**  
(Other Checklists may also apply: Read this checklist and DOE Form 001, 002 & 010.)

**Project and District Information**

- LEED Guidelines shall be followed per Executive Order 24

**NOTE:**
- For New Schools Only: Additions are not covered under E. O. 24
- All new schools must achieve a minimum of 26 (Twenty Six) LEED design Points.
- It is the District’s Design Consultant’s responsibility to coordinate the LEED design guidelines with all applicable codes including, but not limited to, N.J.U.C.C. and N.J.A.C. 6A:28. In the event that a conflict between LEED design guidelines and applicable codes arise, the applicable codes will prevail. LEEDS Certification may be required for the construction.

- Certification by the Architect or Engineer that it is both the District and the A/E’s intent to meet the minimum requirements of Executive Order 24. Note that at Final Educational Adequacy Submission, Evidence of LEED Credits will be required.

![LEED logo](Click on this LEED logo to download checklist)

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**LARGE CHECK-BOXES INDICATE REQUIRED ATTACHMENTS, BUT ARE FOR DOE USE ONLY.**

**II. FINAL PROJECT SUBMISSION REQUIREMENTS:** (Applies only to Projects Requiring Educational Adequacy Review)

- Completed Form DOE-501 (Welcome Form)
- Completed Form DOE-100A (Transmittal - Non-SDA Projects), OR,
  - Completed Form DOE-100B (Transmittal - SDA-Managed Projects)
- Completed Form DOE-120 (Project Application)
- Completed Form DOE-121 (This Checklist Form)
- Completed Form DOE-122 (Project Schedule)

- Completed Form DOE-123 (Final Ed. Review Fee Schedule) Fee dependent on the construction costs at time of EAC (See Form-123)

- **Optional:** Completed Form DOE-124 (Authority Projects must be reviewed by DCA): Must be signed by both chief school administrator and municipal code enforcing agency chief

- **IF DESIGN INCLUDES EDUPL VARIANCE:** not approved at initial ap: Submit Form-125 w/attachmts: Must be signed by A/E & CSA

- **IF DESIGN INCLUDES TEMPORARY SPACE:** Also submit Form-126 w/attachmts

- Completed Form DOE-133 (Project Cost Estimate Summary Form): This must be signed by both BA and A/E.

- **IF Rehabilitation involved:** Completed Form DOE-131 (Rehabilitation Costs Form) in addition to Form DOE-130

- **Four sets of detailed plans:** Each Plan signed and sealed by A/E; Cover Page signed by the Chief School Administrator & Board President

**NOTE:** The submission for final educational adequacy review shall be construction documents that include the following (only documents related to site information or educational specifications need be submitted):
- Architectural floor plans
- Architecture/Engineering Site plan(s) showing R.O.W. & limits of property, existing & proposed structures, environmentally sensitive areas, easements, deed restrictions and protective covenants and all proposed work outside the building envelope, including but not limited to: Drainage systems and basins, sanitary and potable water systems, drivers and parking areas, pedestrian & ADA access, athletic fields, etc.
- Architectural drawing (s) which allow verification of ceiling height and all other educational requirements of N.J.A.C. 6A:26-1.1 etc sec

- Copies of approval letters from ALL other State and/or Federal agencies having jurisdiction over the project

- In addition to copies of the approval letters, submit a statement signed by both the A/E and the Chief School Administrator indicating that all other state & federal approvals have been obtained (or are obtainable and WILL BE OBTAINED) prior to any construction activities at site(s).

- A check, payable to the “Treasurer, State of New Jersey,” Use Form DOE-123 to calculate amount

**III. CLOSE OUT PROJECT SUBMISSION REQUIREMENTS:**

- Ila. For projects having GRANTS as a state funding source, submit:
  - A copy of the Grant close out phase.
  OR

- Iib. For NON-GRANT projects (Other Capital Projects or projects having Debt Service Aid as a state funding Source), submit ALL OF the following:
SCHOOL FACILITIES PROJECT SUBMISSION CHECKLIST
(Other Checklists may also apply. Read this checklist and DOE Forms-901, 902 & 910.)

Project and District Information

- Transmittal Form 100A
- Project Application Form 120
- Final Payment Voucher Form 170
- Contract Procurement Compliance Certificate Form 171
- List of Executed Contracts Form 172
- Construction Plan Compliance Certification Form 173
- Maintenance Plan. N.J.A.C. 8A:26-12.1 & N.J.A.C. 8:24-3.1
- LRFP amendment request, if applicable

IV. CHANGE ORDER SUBMISSION REQUIREMENTS:

IVA. For Districts Required to use the Authority, submit the following AND any other documents required to document the need for a change during construction:

- Transmittal Form 100B
- Change Order Request Form-174 with all attachments

IVB. For Districts NOT Required to use the Authority, submit the following AND any other documents required to document the need for a change during construction:

- Transmittal Form 100A
- Change Order Request Form-174 with all attachments
FORM 121

PROJECT DESCRIPTION

Demolish the existing Home and Visitors Side Stadium
bleachers and remove the extg shallow concrete
footings,ramps and walkways.

Protect the extg masonry storage building under the
Home bleachers and replace the shingled roof on
that building.

Install new steel bleacher framing structure (1,100
seats) over the existing Home side storage building
and construct a new press box on top of that
structure.

On the Visitors side provide new ADA compliant
seating (400),ramps,etc.
New concrete walkways,signage,etc as required.

Remove the extg HS 2nd floor EPDM roof to the
structural deck 50,875 sf and install new tapered
insulation,an SBS Modified roofing
system,Drains,Perimeter metal,etc.

Interior door and hardware replacement for the
Auditorium doors and replacement of the existing
Boys and Girls locker room lockers with new units.
**PROJECT SCHEDULE FORM**

**Project and District Information**

<table>
<thead>
<tr>
<th>County:</th>
<th>CAMDEN</th>
</tr>
</thead>
<tbody>
<tr>
<td>District Name:</td>
<td>BLACK HORSE PKW REGIONAL</td>
</tr>
<tr>
<td>District Number:</td>
<td>0390</td>
</tr>
<tr>
<td>School Name:</td>
<td>Highland High School</td>
</tr>
<tr>
<td>School Code:</td>
<td>026</td>
</tr>
<tr>
<td>Project Title:</td>
<td>Highland HS 2016 Stadium Bleachers &amp; Parking Lot</td>
</tr>
<tr>
<td>Project Address:</td>
<td>40 Old Peralis Rd</td>
</tr>
<tr>
<td>Municipality:</td>
<td>Blackwood, NJ</td>
</tr>
<tr>
<td>Zip Code:</td>
<td>08012</td>
</tr>
</tbody>
</table>

**District Contact:**

- **Contact Title:** Ms. Jean Grubb
- **School Business Admin/BE Sec:**
- **District Telephone #:** (609) 227-4106
- **District Fax #:** (609) 227-6639
- **District E-Mail:** jgrubb@bepnsa.org

**A/E Firm:** Garrison Architect

**A/E Contact:** Robert T. Galloway, Jr.

**A/E Phone #:** 609-984-2200

**A/E Fax #:** 609-396-6205

**A/E E-Mail:** Rngjr@Garrisonarch.com

**Brief Description of Project:**

Demolish the existing Home and Visitors Side Stadium bleachers and remove the existing shallow footer walls, ramps and walkways. Protect the existing masonry storage building under the Home bleachers and replace the shingled roof on that building. Install new steel bleacher framing structure (1,500 seats) over the existing Home side storage building and construct a new press box on top of that structure. On the Visitors side.

**NOTE:** This Project Schedule Form is required to be submitted for all projects except those undertaken by the AUTHORITY (SDA). For Authority Projects submit this schedule or other schedule containing the same milestones developed by the Authority.

**1. Characteristics/Requirements of Project:**

<table>
<thead>
<tr>
<th>Does Project Require Planning Board Submission?</th>
<th>Yes</th>
<th>No</th>
</tr>
</thead>
<tbody>
<tr>
<td>Does Project Require LRFP Amendment?</td>
<td>Yes</td>
<td>No</td>
</tr>
<tr>
<td>Does Project Require Final Education Review</td>
<td>Yes</td>
<td>No</td>
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**2. Project Schedule (Shaded cells require entry):**

<table>
<thead>
<tr>
<th>Line</th>
<th>Project Milestone</th>
<th>Desired Start Date</th>
<th>Duration (Days)</th>
<th>Start Date</th>
<th>End Date</th>
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<tbody>
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<td>1</td>
<td>Project Initiation (Request for State Project #)</td>
<td>03/01/16</td>
<td>5</td>
<td>03/01/16</td>
<td>03/06/16</td>
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<td>2</td>
<td>Develop Ed. Spec., and Schematics</td>
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<td>30</td>
<td>04/01/16</td>
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<td>3</td>
<td>Submission of complete project application to DOE</td>
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<td>1</td>
<td>04/04/16</td>
<td>04/07/16</td>
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<td>LRFP Amendment and issuance of Revised FDL by DOE</td>
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<td>30</td>
<td>04/08/16</td>
<td>05/06/16</td>
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<tr>
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<td>Submission to Planning Board (min 45 / 55 days)*</td>
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<td>05/06/16</td>
<td>05/06/16</td>
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<td>60</td>
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<td>06/11/16</td>
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<td>DOE Review and Approval/PERC Issuance</td>
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<td>90</td>
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<td>8</td>
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<td>11</td>
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<td>12</td>
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<td>30</td>
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</table>

**Notes:**

1. Final Submissions can occur to DOE between 60% Final Documents and 100% Final Documents for educational adequacy projects.
2. If District chooses to appeal PEC Determination, the appeal process is outlined in N.J.A.C. 6A:29-3.6.
3. Calendar Days (10/day) are utilized as schedule is for planning purposes. Dates are therefore approximate.

**NOTE:** The review period for the Local Planning Board(s) for SDA managed project is 45 days and for Non-SDA managed project is 55 days.
### Form DOE-120
**SUMMARY COST ESTIMATE FORM**

**NJOE - Chief of Staff - Office of School Facilities**

<table>
<thead>
<tr>
<th>Section</th>
<th>Description</th>
<th>Eligible Cost</th>
<th>Non-Eligible Cost</th>
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<td>BUILDING CONSTRUCTION COST BY BUILDING SYSTEM</td>
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<td>GENERAL CONDITIONS (1/2 of all trades)</td>
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<td>2.1-B</td>
<td>SITE IMPROVEMENTS</td>
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<td>FOUNDATIONS</td>
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<td>2.1-F</td>
<td>SUPERSTRUCTURE</td>
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<td>INTERIOR CONSTRUCTION</td>
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<td>VERTICAL MOVEMENT</td>
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<td>2.1-J</td>
<td>PLUMBING</td>
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<td>$ -</td>
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<td>2.1-K</td>
<td>HVAC</td>
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<td>$ -</td>
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<td>2.1-L</td>
<td>SPRINKLER SYSTEM</td>
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<td>2.1-N</td>
<td>COMMUNICATIONS</td>
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<td>2.1-O</td>
<td>HVAC FURNISHINGS</td>
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<td>2.1-P</td>
<td>ADA</td>
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<td>2.1-Q</td>
<td>MISCELLANEOUS</td>
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<td>2.1-R</td>
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<td>2.1-S</td>
<td>TEMPORARY FACILITIES</td>
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<tr>
<td>1.2-T</td>
<td>FF&amp;E = 10 years of useful life</td>
<td>$ -</td>
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<td>DESIGN CONSTRUCTION-COST (1/2 of all trades)</td>
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<td>Architectural/Engineering Design Fees</td>
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<td>Design Contingency-Pending (1/2)</td>
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<td>Design Contingency-Rehab (1/2)</td>
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<td>2.2-D</td>
<td>Bonding/Legal Fees</td>
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<tr>
<td>2.2-E</td>
<td>Construction Management Fees/PMF</td>
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<td>$ -</td>
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<tr>
<td>2.2-F</td>
<td>Construction Administration Fees</td>
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<td>2.2-G</td>
<td>Testing Consultant Fees</td>
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<td>2.2-H</td>
<td>Environmental Consultant Fees</td>
<td>$ -</td>
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<td>2.2-I</td>
<td>Permits Fees</td>
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<td>$ -</td>
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<tr>
<td>2.2-J</td>
<td>Const. Contingency-Pending (1/2) Min 5%</td>
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<td>2.3</td>
<td>Const. Contingency-Rehab (1/2) Min 5%</td>
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<td>2.3-A</td>
<td>Const. Contingency-Rehab (1/2) Min 5%</td>
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<td>2.4</td>
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<tr>
<td>2.5</td>
<td>Other (describe &amp; costs)</td>
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<tr>
<td>1.3</td>
<td>OTHER ALLOWABLE COSTS (1/2 of all trades)</td>
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<td>1.3-A</td>
<td>Other Allowable Costs as a % of Total Building Construction Cost</td>
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</tr>
</tbody>
</table>

**NOTE:** The contract "DOE Final Review Fee" is to be based on "Total Building Construction Cost" figure (Line 20) at time the F.E.C. is approved by DOE.

- **Date:** [Redacted]
- **District Contact:** [Redacted]
- **Contact Title:** [Redacted]
- **District Telephone #:** (609) 227-4100
- **District Fax #:** (609) 227-6930
- **District E-Mail:** [Redacted]
**FORM DOE-130**

**SUMMARY COST ESTIMATE FORM**

**NJDOE - Chief of Staff - Office of School Facilities**

CAMDEN
BLACK HORSE PIKE REGIONAL
09180
Highland High School
09200

Highland HS 2019 Stadium Bleacher & Parties
450 East Road
Bergenfield, New Jersey
07621

Bob Garrison Jr.

<table>
<thead>
<tr>
<th>Office of School Facilities</th>
</tr>
</thead>
<tbody>
<tr>
<td>0396-020-16-1000</td>
</tr>
<tr>
<td>Other Projects</td>
</tr>
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</table>

**A/E Firm:** Garrison Architects

**A/E Contact:** Robert N Garrison Jr/President

**A/E Phone #:** 609-396-6200

**A/E Fax #:** 609-396-6202

**A/E E-Mail:** RNgJR@Garrisonarch.com

<table>
<thead>
<tr>
<th>Rehabilitation:</th>
<th>Eligible Cost</th>
<th>Ineligible Cost</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
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<table>
<thead>
<tr>
<th>Section</th>
<th>Description</th>
<th>Estimated Cost</th>
<th>Eligible Cost</th>
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<tbody>
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<td>A.1</td>
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<tr>
<td>A.2</td>
<td>Land Acquisition</td>
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</table>

**Building Construction Cost by Building System:**

- **Section 1:** Site Improvements
- **Section 2:** Demolitions
- **Section 3:** Hazardous Materials Abatement
- **Section 4:** Foundations
- **Section 5:** Superstructure
- **Section 6:** Exterior Closure
- **Section 7:** Interior Construction
- **Section 8:** Vertical Movement
- **Section 9:** Plumbing
- **Section 10:** HVAC
- **Section 11:** Sprinkler System
- **Section 12:** Electrical Distribution
- **Section 13:** Communications
- **Section 14:** Fixed Furnishings
- **Section 15:** ADA
- **Section 16:** Miscellaneous
- **Section 17:** Alterations
- **Section 18:** Temporary Facilities
- **Section 19:** FF&E > 10 years of useful life

**Total Building Construction Cost (Line 20):** $1,424,500.00

**Other Allowable Costs:**

- **Section 18:** DOE Final Review Fee
- **Section 19:** Design Contingency-New (%)
- **Section 20:** Design Contingency-Rehab (%)
- **Section 21:** Form 8: Legal Fees
- **Section 22:** Construction Management Fees/PMF
- **Section 23:** Construction Administration Fees
- **Section 24:** Testing Consultant Fees
- **Section 25:** Environmental Consultant Fees
- **Section 26:** Permits Fees

**Total Other Allowable Costs (Line 21):** $242,450.00

**Total Project Costs:** $1,424,500.00 + $242,450.00 = $1,666,950.00

**NOTE:** The correct "DOE Final Review Fee" is to be based on "Total Building Construction Cost" figure (Line 20) at time the F.E.C. is approved by DOE.
**FORM DOE-139**

**SUMMARY COST ESTIMATE FORM**

**NJDOE - Chief of Staff - Office of School Facilities**

CAMDEN
BLACK HORSE PIKE REGIONAL
0900
Highland High School
020

Highland HS 2016 Stadium Bleachers & Paint
456 Enei Road
Blackwood, NJ
08012

Bob Bramson, Jr.
Urban Group

<table>
<thead>
<tr>
<th>BA (Signature/Name)</th>
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</table>

<table>
<thead>
<tr>
<th>Section</th>
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<td>A9</td>
<td>ELECTRICAL DISTRIBUTION</td>
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<td>ADA</td>
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<td>MISCELLANEOUS</td>
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<td>A15</td>
<td>TEMPORARY FACILITIES</td>
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<tr>
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<td>FEE'S &gt; 10 years of useful life</td>
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<td>$2,426,500.00</td>
<td>$2,426,500.00</td>
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**Other Allowable Costs**

- [ ] DOE Final Review Fee
- [ ] Architectural/Engineering Design Fees
- [ ] Design Contingency-New (%)
- [ ] Design Contingency-Rehab (%)
- [ ] Bidding/Legal Fees
- [ ] Construction Management Fees/PMT
- [ ] Construction Administration Fees
- [ ] Testing Consultant Fees
- [ ] Environmental Consultant Fees
- [ ] Permits Fees
- [ ] Cert. Contingency-New (% Min 5%)
- [ ] Cert. Contingency-Rehab (% Min 5%)
- [ ] Other (describe each)
- [ ] UCC Review Fee
- [ ] other (describe each)

**Total Other Allowable Costs (Line 24A)**

$3,630,624.00

<table>
<thead>
<tr>
<th>Section</th>
<th>Description</th>
<th>Estimated Cost</th>
<th>Eligible Cost</th>
<th>Ineligible Cost</th>
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<tbody>
<tr>
<td>A18</td>
<td>Other Allowable Costs as a % of Total Building Construction Cost</td>
<td>$ -</td>
<td>$ -</td>
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<td>A19</td>
<td>Total Project Costs</td>
<td>$3,630,624.00</td>
<td>$3,630,624.00</td>
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*NOTE: The correct "DOE Final Review Fee" is to be based on "Total Building Construction Cost" figure (Line 24B) at time the P.E.C. is approved by DOE.*
<table>
<thead>
<tr>
<th>Section/System</th>
<th>Scope Description</th>
<th>Quantity</th>
<th>Unit</th>
<th>Unit Price</th>
<th>Totals</th>
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</thead>
<tbody>
<tr>
<td>1</td>
<td>Site Improvements, Site work associated with bleachers, drainage, etc</td>
<td>1</td>
<td>SF</td>
<td>$350,000.00</td>
<td>$350,000.00</td>
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<td>2</td>
<td>Athletic Facilities, new home and visitor side steel framed bleacher structures</td>
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<td>EA</td>
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<td>3</td>
<td>Total Site Improvements, Demolition and remove the existing bleachers</td>
<td>1</td>
<td>SF</td>
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<td>$50,000.00</td>
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<td>4</td>
<td>Hazardous Materials Abatement</td>
<td>1</td>
<td>LF</td>
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<td>$50,000.00</td>
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<td>5</td>
<td>Total Hazardous Materials Abatement</td>
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<td>6</td>
<td>Structural Foundations, New concrete foundations and stabs</td>
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<td>7</td>
<td>Total Foundations, Total Exterior Closure</td>
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<td>LF</td>
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<td>8</td>
<td>Superstructure, Total Vertical Movement</td>
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<td></td>
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<tr>
<td>9</td>
<td>Walls, Windows and Glazed Walls</td>
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<tr>
<td>10</td>
<td>Doors and Frames, Remove and replace the existing EPDM system with new SBS system</td>
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<td>SF</td>
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<td>12</td>
<td>Total Interior Construction</td>
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<tr>
<td>13</td>
<td>Elevators and Lift, Total Plumbing</td>
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</table>

**NOTE:** This form is provided in support of (not in place of) the detailed cost estimates that ARE REQUIRED in the case of rehabilitation projects. Costs entered on this sheet should include all rehabilitation scope costs, and only rehabilitation scope costs. These figures are transferred automatically to Form 130 - Project Cost Estimate, which is a summation of both New Construction and Rehabilitation Costs.
### Detailed Rehabilitation Cost Estimate Form

#### System 20: Heating System Types
- **System 21:** Cooling System Types
- **System 22:** Heating/Cooling Systems
- **System 23:** Exhaust Ventilation Types
- **System 24:** HVAC Controls

#### Section 8: Total HVAC

#### System 25: Fire Sprinkler System Types
- **System 26:** Standpipe & Hose Systems

#### Section 9: Total Sprinkler System

#### System 27: Building Services
- **System 28:** Branch Panels
- **System 29:** Interior Lighting
- **System 30:** Exterior Lighting
- **System 31:** Exit Signs
- **System 32:** Power & Outlets
- **System 33:** Emergency Power

#### Section 10: Total Electrical Distribution System

#### System 34: Communication & Security Systems
- **System 35:** Special Systems

#### Section 11: Total Communications

#### System 36: Fixed Furnishings

#### Section 12: Total Fixed Furnishings

#### System 37: ADA Upgrades

#### Section 13: Total ADA

#### System 38: Miscellaneous Building Code

#### Section 14: Total Miscellaneous

#### System 39: Alteration

#### Section 15: Total Alteration

#### System 40: TCUs or Other Temporary Facilities

#### Section 16: Total Temporary Facilities

#### System 41: Furnishings

#### Section 17: Total Furnishings, Fixtures & Equipment with useful life of 10 years and greater (FF&E > 10 years):
- FF&E are eligible for funding if the project qualifies as "Reconstruction" as defined in the UCC

#### Section 18: Total Other Allowable Costs (Fill this section for rehab projects on Form 130)

#### Section 19: Total Rehabilitation Costs:
- **TOTAL:** $3,030,624.30

---

Form DOE-131: Detailed Rehabilitation Cost Estimate Form, Page 2 of 2
Jay:
Enclosed please find an electronic copy of the OCP application for the above referenced project.
Thanks.
Bob

Robert N Garrison, Jr.

GARRISON ARCHITECTS
713 Creek Road
Bellmawr, NJ 08031
(856) 396-6200 ext. 3006
Fax (856) 396-6205
RNGjr@garrisonarch.com
Mr. Kenneth Lechner
Township Planner
Gloucester Township
1261 Chews Landing Road
Blackwood, NJ 08012

RE: Black Horse Pike Regional School District
Camden County, New Jersey
Highland HS Stadium Bleacher and Press Box Replacement Project
SP# 0390-020-16-1000
GA# 14-13

Dear Mr. Lechner:

This letter is to notify you that the Board of Education is currently seeking New Jersey Department of Education approval to demolish the existing Home and Visitor Stadium Bleachers and Press Box and replace them with a new system that is also ADA compliant. The existing storage building under the Home bleacher side will be retained and receive some renovations. The enclosed drawings depict the proposed improvements.

In accordance with N.J.A.C. GA: 26-7.1 and 7.2, we have enclosed a complete copy of the NJ Department of Education Other Capital Project application for your review and information.

We would welcome the opportunity to answer any questions that you or the board may have with regard to this project.

Thank you for considering our request.

Very truly yours,

ROBERT N. GARRISON, JR.

cc: Mr. Dan Long, Esq.-Board Solicitor
April 7, 2016

Dr. Lovell Pugh-Bassett  
Interim Executive County Superintendent of Schools  
Camden County Office  
Jefferson Hall, PO Box 200  
College Drive  
Blackwood, NJ 08012

RE: Black Horse Pike Regional School District  
Highland HS Stadium Bleachers and Partial Roof Replacement Project  
Camden County, New Jersey  
SP#0390-020-16-1000  
GA# 14-13

Dear Lovell:

Enclosed please find a copy of our Schematic and Final other capital project submission to the Department of Education Schools Facilities Financing on the above referenced project.

If you have any questions, please feel free to call me.

[Signature]

Respectfully,

Robert N. Garrison, Jr.
BE IT RESOLVED BY THE BOARD OF EDUCATION OF THE BLACK HORSE PIKE REGIONAL SCHOOL DISTRICT, IN THE COUNTY OF CAMDEN, NEW JERSEY, AS FOLLOWS:

Mrs. Grubb presented Item #8C: 7 for approval
On the motion of Dr. Joyce Ellis, seconded by Miss. Jill Dawson, Item #6B: 7: approved.
Roll Call Vote:
YES - Mr. Kevin Bucceroni, Miss Jill Dawson, Dr. Joyce Ellis, Mr. Jay McMullin, Dr. Mark Schmitz, Mrs. Pat Wilson
ABSENT – Mrs. Dawn Leary, Mr. Bill Murray, Mrs. Jenn Storer

7. **NJDOE Other Capital Project**
Move that the Board of Education authorize Garrison Architects to prepare and submit an NJDOE Other Capital Project application for the Triton Interior Handicap ramp, Highland bleacher and partial roof replacement projects. The district acknowledges that it will receive no state aid for these projects and further authorizes Garrison Architects to amend the district Long Range Facility Plans to include these projects

This is to certify that the above matter was approved by the Black Horse Regional School District Board of Education at their regular meeting on __March 17, 2016____

[Signature]
Jean Grubb, Board Secretary
ORDINANCE OF THE TOWNSHIP OF GLOUCESTER, COUNTY OF CAMDEN AND STATE OF NEW JERSEY ADOPTING AMENDMENT NO. 5 AMENDING ORDINANCE O-02-30 COMMONLY KNOWN AS THE NEW VISION REDEVELOPMENT AREA PLAN TO REVISE THE NVBP – NEW VISION BUSINESS PARK DISTRICT AND ESTABLISH THE NEW VISION RESIDENTIAL COMMERCIAL OVERALY DISTRICT.

BE IT ORDAINED by the Township Council of the Township of Gloucester, County of Camden, State of New Jersey that Ordinance O-02-30, known as the “New Vision Redevelopment Plan and Establishing an Area in Need of Redevelopment Pursuant to N.J.S.A. 40A:12A-1 et. seq.” be hereby amended, as follows:

SECTION 1. That Article IX, titled “Zone Plan and Zoning Regulations” be and is hereby amended to repeal the New Vision Business Park District (NVBP) land development regulations and replace with the following:

1.0 NEW VISION BUSINESS PARK DISTRICT (NVBP)

A. PURPOSE: The purpose of the New Vision Business Park District is to provide opportunities for comprehensively planned general offices, light manufacturing and warehousing, and planned commercial development within single or multi-tenant buildings that meet the goals and objectives of the New Vision Redevelopment Plan, while also being consistent with existing and planned land development patterns.

B. LAND USE AND REDEVELOPMENT: The Redevelopment Plan regulations as set forth below shall apply to projects with redevelopment agreements and shall supersede the Gloucester Township Land Development Ordinance (“LDO”), except for the following provisions of the LDO that shall be applicable within the New Vision Business Park District to the extent each provision complies with State law, unless otherwise specified in this Redevelopment Plan:

Article V, Performance and Design Standards, except for:
- Section 507, Landscaping and Buffering;
- Section 509, Off-Street Loading;
- Section 510, Off Street Parking;
- Section 511, Recreation Facilities and Open Space; and
- Section 512, (Residential Building Design Standards),

Article VI, Agency Establishment & Rules

Article VII, Development Application Review Procedures

Article VIII, Application Submission Requirements

Article IX, Fees, Guarantees, Inspections & Off-Tract Improvements

Article XI, Administration, Enforcement, Violations & Penalties

Should this Redevelopment Plan and the foregoing provisions of the LDO conflict, the Redevelopment Plan shall govern.

C. DEFINITIONS: All terms herein shall have the same meaning as in the Municipal Land Use Law, N.J.S.A. 40:55D-3 through -7, if defined therein, or the Local Redevelopment and Housing Law, N.J.S.A. 40A:12A-4, if defined therein, unless otherwise specifically noted.

Notwithstanding, the following definitions and land uses within the LDO shall also be incorporated within this Redevelopment Plan by reference:
- Minor Site Plan (LDO Section 202).
- Major Site Plan (LDO Section 202).
- Minor Subdivision (LDO Section 202).
- Major Subdivision (LDO Section 202).

D. PERMITTED USES: In the New Vision Business Park District, no land shall be used and no building shall be erected, altered, or occupied for any purpose except the following:

1. GENERAL OFFICE USES. Including but not necessarily limited to:
   a. Administrative offices.
   b. General and professional offices.
   c. Banks and financial offices.
   d. Medical and dental offices and facilities (including clinical, x-rays, nuclear, and similar medical laboratories).
   e. Scientific or industrial research, engineering, testing or experimental laboratories or similar establishments for research and/or product development, including but not limited to pharmaceutical products.
   f. Wellness centers, which are defined as hospital-sponsored establishments that provide services, facilities and education to promote health, healthcare, wellness, fitness and health maintenance. Such services and facilities may include exercise and fitness facilities, fitness training and education, restorative health services, physical, speech and occupational therapy, cardiovascular therapy, cardiovascular wellness training and similar facilities and services to enhance health, fitness, wellness and well-being. Such services, facilities and education are to be provided by professional training, health, nutrition and medical personnel to the general public.
   g. Nursing homes and assisted living facilities.
   h. Daycare facilities (adult and/or child).

2. LIGHT MANUFACTURING AND WAREHOUSING: Including but not limited necessarily limited to the manufacturing of the following:
   a. Beverages.
   b. Cosmetics.
   c. Pharmaceuticals.
   d. Printing and publishing.
   e. Electronics and small assembly and/or manufacture.
   f. Scientific and optical instruments.
   g. Warehousing and distribution.

3. GENERAL COMMERCIAL USES: Including but not necessarily limited to:
   a. Retail sales and services.
   b. Personal sales and services.
   c. Restaurants and other eating establishments.
   d. Indoor and outdoor recreation and indoor health and fitness centers.
   e. Home improvement centers.
f. Instructional studios, including dance studios, martial arts, creative arts, yoga, pilates, music instruction, cooking schools, and other similar instructional schools.

g. Museums.
h. Academic institutions affiliated with the following permitted uses of Section IX(1.0)(D)(1):

i. Scientific or industrial research, engineering, testing or experimental laboratories or similar establishments for research and/or product development, including but not limited to pharmaceutical products.

ii. Wellness centers, which are defined as hospital-sponsored establishments that provide services, facilities and education to promote health, healthcare, wellness, fitness and health maintenance. Such services and facilities may include exercise and fitness facilities, fitness training and education, restorative health services, physical, speech and occupational therapy, cardiovascular therapy, cardiovascular wellness training and similar facilities and services to enhance health, fitness, wellness and well-being. Such services, facilities and education are to be provided by professional training, health, nutrition and medical personnel to the general public.

iii. Medical and dental offices and facilities (including clinical, x-rays, nuclear, and similar medical laboratories).

4. PLANNED COMMERCIAL DEVELOPMENT: As defined by the Municipal Land Use Law including:

a. Business Park. A planned development specifically designed emphasizing general office uses and/or light manufacturing and warehousing uses and may accommodate at a lower intensity, as a percentage of building coverage, certain commercial uses:

i. A business Park would include but not necessarily be limited to any of the permitted uses as enumerated in Section IX(1.0)(D)(1), General Office Uses and Section IX(1.0)(D)(2), Light Manufacturing and Warehousing and at a lower intensity, as a percentage of building area, commercial uses permitted in Section IX(1.0)(D)(3), General Commercial Uses.

b. Shopping Centers. A planned development specifically designed emphasizing commercial uses and may accommodate at a lower intensity, as a percentage of building area, certain general office uses:

i. A shopping center would include but not necessarily be limited to any of the permitted uses in Section IX(1.0)(D)(3), General Commercial Uses and at a lower intensity the uses permitted in Section IX(1.0)(D)(1), General Office Uses.

c. Hotels and motels. A planned development that may also incorporate any of the following permitted uses in Section IX(1.0)(D)(1), General Office Uses:

i. Administrative offices.

ii. General and professional offices.

iii. Banks and financial offices; and,
The following permitted uses in Section IX(1.0)(D)(3), General Commercial Uses.

iv. Retail sales and services.

v. Personal sales and services.

vi. Restaurants and other eating establishments.

vii. Indoor and outdoor recreation and indoor health and fitness centers; and,

The following additional uses.

viii. Car rental facilities.

ix. Banquet facilities.

x. Night clubs within a hotel only.

d. Conference Center. A planned development that may also incorporate any of the following uses in Section IX(1.0)(D)(1), General Office Uses.

i. Administrative offices.

ii. General and professional offices.

iii. Banks and financial offices; and,

The following permitted uses in Section IX(1.0)(D)(3), General Commercial Uses.

iv. Retail sales and services.

v. Personal sales and services.

vi. Restaurants and other eating establishments.

vii. Indoor and outdoor recreation and indoor health and fitness centers.

e. Multi-Screen movie theater. A planned development that may also incorporate any of the following permitted uses in Section IX(1.0)(D)(3) General Commercial Uses.

i. Retail sales and services.

ii. Personal sales and services.

iii. Restaurants and other eating establishments.

iv. Indoor and outdoor recreation and indoor health and fitness centers.

E. ACCESSORY USES AND STRUCTURES. Any of the following uses and structures may be permitted when used in conjunction with the permitted principal uses:


2. Employee cafeteria and recreational facilities planned as an integral component of the principal use.

3. Off-street and structured parking.

4. Fences and walls.

5. Bicycle racks.


7. Minor and Major Home Occupations within a permitted residential use, subject to Section 422.0, Home Occupations of the LDO.


9. Helistops for helicopter takeoffs and landings, as part of a site plan approval.

10. Satellite dish and television antennae.

11. Utilities such as electric, natural gas, public water, and sanitary sewer.
12. Outdoor display of merchandise, products, equipment or similar material or objects, subject to site plan approval.

13. Renewable energy facilities that produce electric energy from solar or photovoltaic technologies, and electric charging stations for vehicles.

14. Child care centers as required to be licensed by the Department of Human Services pursuant to P.L. 1983, c.492 (N.J.S.A. 30:5B-1 et. seq.) within nonresidential uses, when on the business premises and operated for the benefit of employees and tenants either within the building in which the child care center is located, or elsewhere within the Redevelopment Area.

15. Other accessory uses which are customary, subordinate and incidental to a permitted use.

F. BUFFERS: A buffer shall be incorporated into the design of any development that is adjacent existing residential or residentially zoned development within the New Vision Redevelopment Area.

1. The width of the buffer shall be at the discretion of the Redevelopment Entity, which may follow certain environmental features, if applicable, and may be required to screen different land use intensities, protect natural resources and topographic conditions, and preserve the natural character and views of the Township.

G. UTILITIES: At the discretion of the Redevelopment Entity, certain utilities may be permitted as principal uses within the New Vision Business Park District should the use be deemed necessary to satisfy a regional need and will promote public health, safety and general welfare.

H. MULTIPLE USES, BUILDINGS, AND STRUCTURES: Multiple uses, buildings, and structures are permitted on a single lot, and multiple uses are permitted in a single building or structure.

I. RESIDENTIAL SITE IMPROVEMENT STANDARDS (RSIS): All site improvements constructed in connection with residential development shall comply with the Statewide Residential Site Improvements Standards, N.J.A.C. 5:21.

J. RECREATION IN A PLANNED RESIDENTIAL DEVELOPMENT: All planned residential developments shall provide sufficient open space and recreation facilities, as determined during the redevelopment and site plan or subdivision approval process, or, in lieu of providing open space and recreational facilities in the Redevelopment Area, the redeveloper may provide any alternative available under applicable law.

K. OFF-STREET LOADING AND PARKING STANDARDS: When reviewing the site plan, the Planning Board shall determine, upon evidence submitted by the applicant and competent testimony, the number of loading and parking spaces required to meet the expected demand. The Planning Board may reduce the required loading and parking for any use if it is part of a larger, multi-use or multi-tenant development and it can be demonstrated that shared loading and parking arrangements would reduce the overall demand. The design of any loading and parking area (other than the number of spaces) should be based on, but not strictly limited to, the design criteria in Sections 509, Off-Street Loading and 510, Off-Street Parking of the LDO.

L. ADDITIONAL REQUIREMENTS: The following additional requirements shall apply to any use in the New Vision Business Park District.
1. All buildings or uses shall be served by public water and sewer.

2. All buildings on a single office or commercial site shall be compatibly designed, whether constructed all at one time or in stages over a period of time. All building walls facing any street or residential area shall be suitably finished for aesthetic purposes.

3. All applications for development involving the proposed construction of one or more buildings must be accompanied by a landscape plan that is signed and sealed by a Landscape Architect licensed in the State of New Jersey.

4. All parking areas used in connection with commercial uses shall be screened through the use of landscaping and/or decorative fencing.

5. Driveways associated with residential development shall comply with Section 424, Driveways (Residential) of the LDO, except as Section 424, Driveways (Residential) may be superseded by the Statewide Residential Site Improvements Standards, N.J.A.C. 5:21.

6. Fences, hedges, and walls shall comply with Section 425, Fences, Hedges, Walls of the LDO.

7. Signs for on-premise advertising shall be of a suitable size and design in consideration of the building or premises on which they are located, the business which they advertise, and consistent with Section IV, Objectives of the New Vision Redevelopment Area Plan.

8. Parking lot layout shall take into consideration pedestrian circulation and activities and may be required to include crosswalks, walkways, bicycle lanes of appropriate width or bicycle compatible features including “sharrow” line striping and signage, and include landscape and hardscape elements.

9. Street and site lighting shall achieve adequate illumination for each specific land use while maintaining architecturally attractive elements and design characteristics consistent with the overall redevelopment plan.

10. Freedom of design is to be encouraged, keeping in mind that buildings shall be constructed in an architecturally appealing manner to advance scenic vistas and views - sheen to enhance the redevelopment of the New Vision Business Park District and shall complement other improvements in the area.

M. DEVELOPMENT AND REDEVELOPMENT REGULATIONS.
The Township of Gloucester cannot anticipate the number and diversity of design and land use projects for the NVBP – New Vision Business Park District; however, the following general provisions shall apply to guide redevelopment in accordance with the goals and objectives of the Redevelopment Plan:

1. The Redevelopment Entity and the redeveloper shall comply with all statutes of the State of New Jersey governing development and redevelopment including but not limited to N.J.S.A. 40:55D-1 et seq. and N.J.S.A. 40A:12A-1 et seq., as applicable.

2. The designated redeveloper shall comply with all application submission requirements, design standards and development regulations of the Redevelopment Plan, except where waivers are properly approved.

3. Redevelopment proposals will be evaluated as to how they appropriately achieve the redevelopment goals and objectives.
of the Redevelopment Plan, independently and interdependently.

4. Flexibility in project planning and design shall be considered; however, building architecture and site improvements shall incorporate quality materials and construction, as well as, functional integration of site plan elements (i.e., landscaping, lighting, parking, stormwater management, etc.) based on recognized smart growth principles.

5. The designated redeveloper may consolidate, subdivide and condominiumize the property or a portion of the property.

6. The redeveloper shall have the option to enter into agreements with subdevelopers for the development of sub-projects within the Redevelopment Area, as further described in the redevelopment agreement or agreements entered into between the redeveloper and the Redevelopment Entity.

7. Because goals of the Redevelopment Plan is to increase economic opportunities; encourage the highest and best use of land; and, promote the overall development of the community, a redevelopment agreement between the Redevelopment Entity and the redeveloper may provide parameters for the mix of taxable and tax-exempt uses. A redevelopment agreement between the Redevelopment Entity and the redeveloper also may set forth bulk parameters for density, floor area ratio, setbacks, building height, and other similar development standards, or such bulk parameters may be set forth in a subsequent amendment to this Redevelopment Plan.

SECTION 2. That Article IX, titled “Zone Plan and Zoning Regulations” be and is hereby amended to add the following headings for the existing NVR – New Vision Residential Overlay District redevelopment regulations previously added by O-13-12, adopted July 22, 2013:

- “2.0 NEW VISION RESIDENTIAL OVERLAY DISTRICT (NVR)” as a heading before the words “A. PURPOSE. The New Vision Residential Overlay District (NVR) is intended to ...”

SECTION 3. That Article IX, titled “Zone Plan and Zoning Regulations” be and is hereby amended to add the following residential commercial overlay district regulations:

3.0 NEW VISION RESIDENTIAL COMMERCIAL OVERLAY DISTRICT (NV-RC)

A. PURPOSE: The New Vision Residential Commercial Overlay District is intended to provide opportunities for a combination of planned residential and commercial land uses generally conforming to the guidelines of the Municipal Land Use Law (N.J.S.A. 40:55D-39b and c) as an alternative to other permitted uses within the New Vision Redevelopment Plan with the specific intent to encourage Planned Development of appropriate residential densities when combined with commercial areas, a desirable visual environment, and open space to provide a transition between existing commercial development in the New Vision Redevelopment Area and adjacent single-family residential development. The Gloucester Township Land Development Ordinance (LDO) shall be applicable to certain performance and design standards, as noted.

B. LOCATION: The New Vision Residential Commercial Overlay District shall be applicable to the following tax blocks and lots:
C. PLANNED RESIDENTIAL COMMERCIAL DEVELOPMENT: The following residential uses shall be permitted when combined with commercial uses permitted in Section IX(1.0)(D)(1), General Office Uses and Section IX(1.0)(D)(3), General Commercial Uses:

1. Townhouses and condominium units.
2. Garden-style and multi-story multi-family residential dwellings, whether for sale or rent, provided that such facilities exceeding three stories shall provide for reasonable security and access controls as the Redevelopment Entity and/or appropriate land use board may determine as part of site plan review.
3. Live-Work Units, which would include an attached or detached unit that contains a business and a residential unit.
4. Accessory uses customarily associated with planned residential development, such as clubhouses, outdoor and indoor recreation areas, pools, gatehouses, community gardens, and other similar uses and amenities.

D. REDEVELOPMENT REGULATIONS: The following redevelopment regulations shall also be applicable in the NV-RC – New Vision Residential Commercial Overlay District:

1. Section IX(1.0)(B), Land Use and Redevelopment.
2. Section IX(1.0)(C), Definitions.
3. Section IX(1.0)(E), Accessory Uses and Structures.
4. Section IX(1.0)(F), Buffers.
5. Section IX(1.0)(G), Utilities.
6. Section IX(1.0)(H), Multiple Uses, Buildings and Structures.
7. Section IX(1.0)(I), Residential Site Improvement Standards (RSIS).
8. Section IX(1.0)(J), Recreation in a Planned Residential Development.
9. Section IX(1.0)(K), Off-Street Loading and Parking Standards.
10. Section IX(1.0)(L), Additional Requirements.
11. Section IX(1.0)(M), Development and Redevelopment Regulations.

SECTION 3. That Article IX, titled “Zone Plan and Zoning Regulations” be and is hereby amended to add the following

4.0 PROHIBITED USES

A. Any principal use or structure not specified as a permitted use in Section IX(1.0), NVBP – New Vision Business Park shall be deemed to be prohibited. Additionally, no land shall be used and no building shall be erected, altered or occupied for any of the following purposes:

1. Junk yards.
2. Auto salvage yards.
3. Adult Cabaret establishments and Adult Media Stores, as those terms are defined in Section 202 of the LDO.
4. Stockyards and slaughterhouses.
5. Quarrying, mining, and other resource extraction or recovery, except for the removal of soil approved in connection with an approved site plan or subdivision plan.
6. Sanitary landfills, transfer stations or resource recovery facilities.
7. Incinerators.
8. Occupation of recreational vehicles and trailers for residential purposes.
9. Airports and heliports comprising support facilities such as fuel, hangaring and attendants.
10. Outdoor display of merchandise, products, equipment or similar material or objects, other than that permitted and approved pursuant to Section IX(1.0)(E)(12), Accessory Uses and Structures.
11. Outdoor storage.
12. Recycling Centers as defined by N.J.A.C. 7:26A-1.3.

SECTION 3. That Article XVI, titled “Procedures for Amending The Plan” Section A be repealed in its entirety and replaced with the following:

A. This plan may be amended or revised from time to time upon compliance with the requirements of law, provided that, when the revision or amendment materially affects an owner with an interest in the Redevelopment Area, the Township provides written notice to the current owner whose interest therein is materially affected.

SECTION 4. All ordinances and provisions thereof inconsistent with the provisions of this ordinance shall be and are hereby repealed to the extent of such inconsistency.

SECTION 5. If any section, subsection or part, clause or phrase of this Ordinance shall be declared invalid by judgment of any court of competent jurisdiction, such section, subsection, part, clause or phrase shall be deemed to be severable from the remainder of the ordinance.

SECTION 6. This Ordinance shall take effect immediately after final passage and publication as required by law.

Introduced:

Adopted:

ATTEST: ________________________________  PRESIDENT OF COUNCIL

TOWNSHIP CLERK, RMC

______________________________  MAYOR